"बिजनेस पोस्ट के अन्तर्गत डाक शुल्क के नगद भुगतान (बिना डाक टिकट) के प्रेषण हेतु अनुमत. क्रमांक जी. 2-22-छत्तीसगढ़ गजट/38 सि. से. भिलाई, दिनांक 30-5-2001."

पंजीयन क्रमांक
"छत्तीसगढ़/दुर्ग/09/2010-2012."

छत्तीसगढ़ राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 50] रायपुर, शुक्रवार, दिनांक 16 दिसम्बर 2011—अग्रहायण 25, शक 1933

विषय—सूची

भाग १

राज्य शासन के आदेश

सामान्य प्रशासन विभाग
मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 9 जून 2011

क्रमांक 1053/415/अव./2011/1-8/स्था.—श्री यूनुस अली (भावसे), विशेष सचिव, छत्तीसगढ़ शासन, वन विभाग को दिनांक 13-6-2011 से 8-7-2011 तक 26 दिवस का अर्जित अवकाश स्वीकृत किया जाता है तथा दिनांक 11, 12-6-2011 एवं 9, 10-7-2011 के शासकीय अवकाश को जोड़ने की अनुमति प्रदान की जाती है.

2. अवकाश से लौटने पर श्री अली आगामी आदेश तक विशेष सचिव, छत्तीसगढ़ शासन, वन विभाग के पद पर पुन: पदस्थ होंगे.

संचालक, मुद्रण तथा लेखन सामग्री, छत्तीसगढ़ द्वारा शासकीय क्षेत्रीय मुद्रणालय, राजनांदगांव से मुद्रित तथा प्रकाशित—2011.

3. अवकाश अवधि में श्री अली को अवकाश वेतन भत्ता एवं अन्य भत्ते उसी प्रकार देय होगा, जो उन्हें अवकाश पर जाने के पूर्व मिलते थे.

4. प्रमाणित किया जाता है कि यदि श्री अली अवकाश पर नहीं जाते तो अपने पद पर कार्य करते रहते.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
एल. डी. चोपड़े, अवर सचिव.

रायपुर, दिनांक 28 जून 2011

क्रमांक 1288/1421/अव./2011/1-8/स्था.—श्री विक्रम सिंह सिसोदिया, विशेष कर्त्तव्यस्थ अधिकारी, मुख्य मंत्री सचिवालय को दिनांक 28-6-2011 से 06-07-2011 तक 09 दिवस का अर्जित अवकाश स्वीकृत किया जाता है.

2. अवकाश से लौटने पर श्री सिसोदिया आगामी आदेश तक विशेष कर्त्तव्यस्थ अधिकारी, मुख्य मंत्री सचिवालय के पद पर पुनः पदस्थ होंगे.

3. अवकाश अवधि में श्री सिसोदिया को अवकाश वेतन भत्ता एवं अन्य भत्ते उसी प्रकार देय होगा, जो उन्हें अवकाश पर जाने के पूर्व मिलते थे.

4. प्रमाणित किया जाता है कि यदि श्री सिसोदिया अवकाश पर नहीं जाते तो अपने पद पर कार्य करते रहते.

रायपुर, दिनांक 2 जुलाई 2011

क्रमांक एफ 2-17/2009/1-8.—श्री गोपाल सिंह, अवर सचिव, छत्तीसगढ़ शासन, ग्रामोद्योग विभाग को अपने वर्तमान कर्त्तव्यों के साथ-साथ अस्थाई रूप से आगामी आदेश तक अवर सचिव, छत्तीसगढ़ शासन, उच्च शिक्षा विभाग का अतिरिक्त प्रभार सौंपा जाता है.

रायपुर, दिनांक 2 जुलाई 2011

क्रमांक 1180/562/2011/1-8/स्था.—श्री के. आर. मिश्रा, संयुक्त सचिव, छत्तीसगढ़ शासन, सामान्य प्रशासन विभाग को दिनांक 18-7-2011 से 23-7-2011 तक 06 दिवस का अर्जित अवकाश स्वीकृत किया जाता है. साथ ही दिनांक 17-7-2011 एवं 24-7-2011 के सार्वजनिक अवकाश को जोड़ने की अनुमति दी जाती है.

2. अवकाश से लौटने पर श्री मिश्रा आगामी आदेश तक संयुक्त सचिव, छत्तीसगढ़ शासन, सामान्य प्रशासन विभाग के पद पर पुनः पदस्थ होंगे.

3. अवकाश अवधि में श्री मिश्रा को अवकाश वेतन एवं अन्य भत्ते उसी प्रकार देय होंगे, जो उन्हें अवकाश पर जाने के पूर्व मिलते थे.

4. प्रमाणित किया जाता है कि श्री मिश्रा अवकाश पर नहीं जाते तो अपने पद पर कार्य करते रहते.

रायपुर, दिनांक 2 जुलाई 2011

क्रमांक 1182/531/2011/1-8/स्था.—श्री ए. के. टोप्पो, अतिरिक्त सचिव, छत्तीसगढ़ शासन, सामान्य प्रशासन विभाग को दिनांक 10-06-2011 से 14-06-2011 तक 05 दिवस का अर्जित अवकाश स्वीकृत किया जाता है. साथ ही दिनांक 15-06-2011 के सार्वजनिक अवकाश को जोड़ने की अनुमति दी जाती है.

2. अवकाश से लौटने पर श्री टोप्पो को आगामी आदेश तक अतिरिक्त सचिव, छत्तीसगढ़ शासन, सामान्य प्रशासन विभाग के पद पर पुनः पदस्थ किया जाता है.

3. अवकाश अवधि में श्री टोप्पो को अवकाश वेतन एवं अन्य भत्ते उसी प्रकार देय होंगे, जो उन्हें अवकाश पर जाने के पूर्व मिलते थे.

4. प्रमाणित किया जाता है कि श्री टोप्पो अवकाश पर नहीं जाते तो अपने पद पर कार्य करते रहते.

रायपुर, दिनांक 2 जुलाई 2011

क्रमांक एफ 2-7/2010/1-8.—श्री एच. पी. किण्डो (रा.प्र.से.) अतिरिक्त सचिव, छत्तीसगढ़ शासन, पंचायत एवं ग्रामीण विकास विभाग को अस्थाई रूप से आगामी आदेश तक अतिरिक्त सचिव, छत्तीसगढ़ शासन, लोक स्वास्थ्य यांत्रिकी विभाग के पद पर पदस्थ करते हुए, उच्च शिक्षा विभाग का अतिरिक्त प्रभार सौंपा जाता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
मुकुन्द गजभिये, अवर सचिव.

उच्च शिक्षा विभाग
मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 30 नवम्बर 2011

क्रमांक 4141 एफ-9-1/2011/38-2.—द आई.सी.एफ.ए.आई. विश्वविद्यालय ग्राम-चोरहा, आर.आई. सर्किल अहिवारा, तहसील-धमधा, जिला-दुर्ग के प्रथम परिनियम क्र. 01 से 43 तथा प्रथम अध्यादेश क्रमांक 01 से 26 का छत्तीसगढ़ निजी विश्वविद्यालय विनियामक आयोग, रायपुर द्वारा छत्तीसगढ़ निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2005 की धारा 28 (4) के तहत अनुमोदन किया गया है. एतद्द्वारा जिसकी अधिसूचना दिनांक 30-11-2011 को जारी की जा रही है.

2. उपरोक्त परिनियम एवं अध्यादेश राजपत्र में प्रकाशन की तिथि की प्रभावशील होंगे.

No. 4142 F-9-1/2011/38-2.—The First Statutes No. 01 to 43 and the First Ordinances No. 01 to 26 of the ICFAI University, Village-Chorha, R.I. Circle Ahiwara Tahsil-Dhamdha, Dist.-Durg, the under section 28 (4) of Chhattisgarh Private Universities (Establishment & Operations) Act, 2005 by the Chhattisgarh Private Universities Regulatory Commission, Raipur is being hereby notified on 30-11-2011.

2. The above Statutes and Ordinances shall come into force from the date of its publication the official Gazette.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
सी. के. खेतान, सचिव.

The ICFAI University, Raipur

(Established under the provisions of Section 9 (1) of THE CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) ACT, 2005, (No 13 of 2005))

Vide Amending Act No. 6 of 2011 dated March 25, 2011 of the Government of Chhattisgarh vide entry No. 4 of the Schedule to the Act.

FIRST STATUTES

In exercise of the powers conferred by Section 26 of THE CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) ACT, 2005, **the Governing Body of the ICFAI University, Raipur** made the following **First Statutes of the University**.

STATUTE No. 01

Short Title, Extent and Commencement

1. These Statutes shall, here-in-after be called, **'The FIRST STATUTES' of the ICFAI University, Raipur, 2011**.

2. The **First Statutes** are applicable to the 'ICFAI University' Raipur and any matter relating to or / and incidental thereto.

3. The **First Statutes** shall come into force on its publication in the Official Gazette, as per the provisions 26 (5) of the Act.

STATUTE No. 02

Definitions

In these First Statutes, unless the context otherwise demands:

1. **"Academic Council"** means Academic Council of the University constituted under Section 24 of the Act and the Statute No. 8.

2. **"Act"** means, CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) (Amendment) ACT, 2005 (No. 13 of 2005).

3. **"Authorities"** means authorities of the University as constituted in accordance with the provisions of the Act, Rules made thereunder and the Statutes as mentioned under Section 21 of the Act;

4. **"Board of Management"** means "Board .of Management of the University constituted under Section 23 of the Act and Statute No. 7.

5. **"Chancellor"** means Chancellor of the University appointed under Section 16(1) of the Act and Statute No. 13.

6. **"Chief Finance and Accounts Officer"** means Chief Finance and Accounts Officer of the University appointed under Section 19(1) of the Act and Statute No. 16.

7. **"Common Seal"** means the authoritative seal of the University adopted by the Governing Body.

8. **"Course"** includes programs and courses of studies imparted in the classroom framework and also in the distance mode;

9. **"Endowment Fund"** means Endowment Fund of the University established under Section 11(1) of the Statute No. 29.

10. **"Fee"** means collection made by the University from the students, by whatever name it may be called.

11. **"Finance Committee"** means the Finance Committee constituted under Statute No. 10.

12. **"Financial year"** means the period commencing on the April 01 of any year and ending with March 31 of the following year;

13. **"Government"** means Government of Chhattisgarh.

14. **"Governing Body"** means Governing Body of the University constituted under Section 22 of the Act and Statute No. 6.

15. **"Governor"** means Governor of Chhattisgarh.

16. **"He"** includes She "His" includes Her, singular includes plural where the context require;

17. **"Higher Education"** means study of curriculum or course for the pursuit of knowledge beyond 10+2 level.

18. **"Manual of Instructions"** includes all Ordinances, procedures, instructions and systems laid down by various committees, Boards, authorities, officers of the University for the purpose of smoothly conducting the business of the University;

19. **"Ordinance"** means Ordinance of the University made under Section 28 of the Act;

20. **"Registrar"** means Registrar of the University appointed under Section 18(1) of the Act and Statute No. 15.

21. **"Regulatory Commission"** means Commission established under Section 36 of the Act.

22. **"Schedule"** means Schedule appended to the Act.

23. **"School of Studies"** means an institution maintained by University as a place of the higher learning and research.

24. **"Sponsoring Body"** means The ICFAI Society, Raipur registered vide Regn. No. 203 dated 25-07-2002 with the Registrar of Firms and Societies of the Chhattisgarh Societies Registrikaran Adhiniyam, 1973 (No. 44 of 1973).

25. **"Staff"** means the teaching and non-teaching employees of the University who are on direct permanent payroll of the University and does not include any casual, temporary, contractual, ad-hoc employees or visiting persons who may be engaged for a specific assignment or task;

26. **"Statutes"** means the Statutes of the University and amendments, alterations and modifications made therein in accordance with the provisions of the Act;

27. **"Student"** means a person enrolled in the University for pursing a course of study for the award of a degree/ diploma / certificate or other academic distinction.

28. **"Teacher"** means a Professor, Associate Professor/ Reader, Assistant Professor / Lecturer or a person known by any other designation who is required to impart education or to guide research or to render guidance to the students for pursuing a course of study of the University as per the provisions of Section 2(35) of the Act.

29. **"University"** means the ICFAI University, established under Section 9 (1) read with entry No.4 of the Schedule of the amended Act and will have the same meaning as stated in Section 2(f) of the University Grants Commission Act, 1956;

30. **"Visitor"** means Visitor of the University as defined under Section 15(1) of the Act.

31. **"Vice Chancellor"** means, Vice-Chancellor of the University appointed under Section 17 of the Act Statute No. 14.

32. All other terms and expressions not defined herein shall have the meaning assigned to them in the Act;

STATUTE No. 03

Objects of the University

The objects of the University shall be as enlisted in Section 3 of the Act viz:

1. The main objective of the University shall be to design and run courses and programmes as enumerated in the schedule of the Act.

2. To provide instructions, teaching and training in Higher Education and make provisions for research, advancement and dissemination of knowledge.

3. To create higher levels of intellectual abilities.

4. To establish state-of-the-art facilities for education and training.

5. To carry out teaching and research and offer continuing education programmes.

6. To create centers of excellence for research and development and for sharing knowledge and its application.

7. To provide consultancy to the industry and public organizations.

8. To maintain the standard of degrees, diplomas, certificates and other academic distinctions in accordance with the norms laid down by UGC, AICTE, BCI, MCI, DEC, or any other Regulatory Body.

9. To pursue any other objective as may be approved by the State Government based on the recommendations of the Regulatory Commission from time to time.

10. Other incidental objects are as follows:

 (a) to provide instruction, teaching, training and research in various fields.

 (b) to institute degrees, diplomas, charters, certificates and other academic distinctions on the basis of examination, or any other method of evaluation;

 (c) to collaborate with other colleges or universities, research institutions, industry associations, professional associations including the Council of Chartered Financial Analysts and the Society of Certified Public Accountants or any other organization, in India or abroad, to conceptualize, design and develop specific educational and research programs, training programs and exchange programs for students, faculty members and others;

 (d) to disseminate knowledge through seminars, conferences, executive education programs, community development programs, publications, and training programs;

 (e) to undertake programs for the training and development of faculty members of the University. and other institutions in India or abroad;

 (f) to undertake collaborative research with any organization in India or abroad;

 (g) to do all things necessary or expedient to promote the above objectives;

 (h) to pursue any other objective in connection with and incidental to the pursuance of educational activities and consistent with the objectives mentioned in the Act.

 (i) No additional objects shall be pursued without prior approval of the State Government in accordance with Section 3 of the Act.

STATUTE No. 04

Powers and Functions of the University

1. Subject to other provisions of the Act, the Statutes or Ordinances made there under or any other relevant laws for the time being in force, The University shall have the following powers as per the provisions of Section 7 (4) of the Act, namely;

   (a) to carry out all such other activities as may be necessary or feasible in furtherance of the object of the University;

   (b) to confer degrees, diplomas, certificates or other academic distinctions and professional designations.

   (c) to institute and award fellowships, scholarships and prizes etc., in accordance with the Statutes;

   (d) to demand and receive such fees, invoices and collect charges as may be fixed by the Statutes or Ordinances, as the case may be;

   (e) to make provisions for extracurricular activities for students and employees;

   (f) to make appointments of the faculty, officers and employees of the University located in the State of Chhattisgarh;

   (g) to receive donations and gifts of any kind and to acquire, hold, manage, maintain and dispose of any; movable or immovable property, including trust and endowment properties for the purpose of the University.

   (h) to institute and maintain halls and to recognize places of residence for students of the University or a constituent college at the main campus and other campuses in India and abroad;

   (i) to supervise and control the residence, and to regulate the discipline among the students and all categories of employees and to lay down the conditions of service of such employees, including their Code of Conduct;

   (j) to create posts for academic, administrative and support staff and other necessary posts;

   (k) to co-operate and collaborate with other Universities and Institutions either in India or abroad and the Sponsor in such a manner and for such purposes as the University may determine from time to time;

   (l) to offer educational programs and to determine the manner in which such programs are offered by the University;

(m) to organize and conduct refresher courses, orientation courses, workshops, seminars and other programs for teachers, developers of courseware, evaluators and other academic staff;

(n) to determine standards of admission to the University with the approval of the Academic Council;

(o) to make special provisions for students belonging to the State of Chhattisgarh for admission in any course of the University

(p) to prescribe such courses for Bachelor Degree, Master Degree, Doctor of Philosophy, Doctor of Science Degrees and Research and such other Degrees, Diplomas, Charters, Certificates etc.;

(q) to provide for the preparation of instructional materials, including films, cassettes, tapes, video cassettes, CD, VCD and other software;

(r) to recognize examinations or periods of study (whether in full or in part) of other Universities, institutions or other places of Higher learning as equivalent to examinations or periods of study in the University and to withdraw such recognition at any time;

(s) to raise, collect, subscribe and borrow with the approval of the Governing Body whether on the security of the property or money of the University for the purposes of the University;

(t) to enter into, carry out, vary or cancel contracts;

(u) to do all such other acts or things whether incidental to the powers aforesaid or not, as may be necessary to further the objects of the University;

2. Also in conformity with the Project Report referred to in Section 4(2) and the Undertaking in Section 7(4) of the Act, the University shall have the following powers:

(a) to over see that the land and buildings of the university shall be used for the purpose of the university only;

(b) to appoint immediately after incorporation of the university and before starting of the classes, adequate number of faculty members along with necessary supporting staff in each department or discipline;

(c) to procure equipments, computers, furniture, and other essential items and invest a minimum of 20 lacs per year during first five years;

(d) to purchase books and journals, computer networking and other facilities to make the library facilities adequate for contemporary teaching and research.

(e) to take up co-curricular activities to foster a proper academic and healthy environment, such as seminars, debates, quiz programmes and extracurricular activities like games, sports, National Service Scheme, National Cadet Corps etc., for the benefit of students as per the norms laid down by the regulatory bodies;

(f) to establish welfare programmes for the employees of the university;

(g) to fulfill such other conditions and provide such other information as may be prescribed by the central regulatory bodies from time to time;

(h) to fulfill the minimum criteria in terms of programmes, faculty, infrastructural facilities, financial viability etc., as laid down from time to time by the regulatory bodies;

(i) to oversee that the programmes of study leading to a degree and or a postgraduate degree / diploma offered by a university shall conform to the relevant regulations / norms/of the UGC or the concerned statutory bodies as amended from time to time;

(j) to comply with the admission procedure and fixation of fees shall be in accordance with the norms / guidelines, if any, prescribed by the regulatory bodies;

(k) to ensure that the teaching staff of the university shall have at least the minimum qualifications prescribed by the U.G.C. or other concerned regulatory bodies, and be paid appropriate emoluments;

(l) to restrict the admissions and conduct of classes till concerned Statutes, Ordinances are approved

(m) to do all things necessary or expedient to exercise the above powers.

STATUTE No. 05

Powers of the Visitor

The Governor of Chhattisgarh shall be the Visitor of the University.

The Visitor shall, when present, preside at the convocation of the University for conferring degrees and diplomas.

The Visitor shall have the following powers, namely:

1. to appoint Vice-Chancellor,

2. to call for any paper or information relating to the affairs of the University,

3. if it appears on the basis of the information that any order, proceeding or decision taken by any authority of the University is not in conformity with the provisions of the Act, Statutes, Ordinances or Regulations made thereunder, Visitor may ask for the opinion of the Regulatory Commission. On being satisfied that certain irregularity has taken place, he may issue such directions as he may deem fit in the interest of the University and/the directions so issued shall be complied with by the University.

4. to institute inquiry against the Vice-Chancellor, on the report of the Chancellor or otherwise.

5. And such other powers as are mentioned in the Act and Rules made thereunder.

STATUTE No. 06

Constitution, Powers and Functions of The Governing Body

The Governing Body shall be the highest authority and principal governing body of the University.

Part-I

Constitution of the Governing Body

1. **The Governing Body** of the University shall consist of the following as per provisions under Sec 21 & 22 of the Act, namely:
   a. the Chancellor;
   b. the Vice-Chancellor;
   c. three eminent persons nominated by the sponsoring body out of whom at least one shall be noted educationist;

d. three distinguished persons nominated by the Visitor out of a panel of names submitted by the State Government;

e. one representative of the State Government, not below the rank of Deputy Secretary

2. **The Chancellor** shall be the ex-officio Chairman of the Governing Body.

3. **The Registrar** shall be Member Secretary of the Governing Body but he shall not have a right to vote.

Part-II

Term of the Governing Body

1. **The members of the Governing Body** including nominated members shall have a term of 3 years. No nominated member shall be nominated for more than two consecutive terms;

2. If in the opinion of the Chancellor, a member of the Governing Body acts in a way detrimental to the interests of the University, the Chancellor may, with approval of the nominating authority, ask such member to relinquish his office from such date as may be specified.

Part-III

Disqualifications of the Members of the Governing Body

The members of the Governing Body shall cease to be members under the following circumstances:

1. If the individual member is convicted in a court of law for any criminal act including acts of moral turpitude or for any other reason and no stay order has been passed by the higher court against conviction.

Part-IV

Powers and Functions of the Governing Body

1. All the movable and immovable property of the University shall vest in the Governing Body.

2. The Governing Body shall exercise powers mentioned in Section 22(3) of the Act and other powers, in all:

(a) to provide general superintendence and directions and to control functioning of the University by using all such powers as are provided by this Act or the Statutes, Ordinances or Regulations made there under;

(b) to review the decisions of other authorities of the University in case they are not in conformity, with the provisions of this Act or the Statutes; Ordinance, or Regulations made there under;

(c) to approve the budget and annual report of the University;

(d) to lay down the policies to be followed by the University;

(e) to appoint Statutory Auditors of the University.

(f) to approve and adopt common seal of the University

(g) to approve proposals for submission to the State Government;

(h) to take such decisions and steps as are found desirable for effectively carrying out the objects of the University;

(i) subject to the provisions of the Act, to assign such functions as it may deem fit to the Board of Management and other authorities or officers of the University.

(j) the Governing Body shall perform such other functions as it may deem necessary for proper functioning and administration of the University.

(k) the Governing Body shall exercise general supervision, control over and maintenance of the funds established under Sections 11 and 12 of the Act and Statute No. 29 and 30 of these Statutes in accordance with the provisions of the Act and Rules made thereunder.

(l) to recommend to the sponsoring body about the voluntary liquidation of the University if a situation arises when smooth functioning of the University is not possible,

(m) such other powers as may be conferred from time to time by the Statutes.

Part-V

Reserved Powers of Governing Body

1. In case of any deadlock in the Governing Body and operations of the University cannot be conducted in the normal course, reserve powers are vested with Governing Body to do all necessary things including superseding the Board and forming a new Board to facilitate smooth functioning of the University

2. The reserved powers of the Governing Body shall be exercised only when there is a written report sent by the Registrar to the Chancellor through the Vice-Chancellor about the deadlock in the Board, and when the operations of the University cannot be conducted in the normal course.

3. Upon receipt of such a written report, the Chancellor shall direct the Vice - Chancellor to convene a special meeting of the Board within 15 days, for restoration of normalcy in operations. In the event of Registrar not convening such a special meeting, the Chancellor shall convene such a meeting.

4. The decisions taken by the Governing Body and implemented by the officers under this clause shall be final and binding on all the Members of the Board and on all the Members of the other authorities.

Part-VI

Meetings of the Governing Body

1. The Governing Body shall meet at least three times in a calendar year, at such time and place either at the main campus of the University or any other location as the Chancellor thinks fit. Meetings may be called by the Registrar with the approval of the Vice – Chancellor.

2. The Chancellor shall be the Chairman of the Governing Body and shall preside over the meetings of the Governing Body. In the absence of the Chancellor, the Vice-Chancellor shall preside over the meeting.

3. A notice of 14 days shall be given to the members stating the agenda for the meeting. A notice shorter than 14 days may be considered sufficient if majority of the members agree to such a shorter notice.

4. Agenda shall be circulated at any time before the meeting.

5. The quorum for meetings of the Governing Body shall be five members present.

6. Subject to the provisions of the Section 22 of the Act, the Governing Body may regulate its own business.

7. Each member of the Governing Body excepting Registrar including the Chairman shall have one vote and decisions at the meeting shall be adopted by simple majority. In case of a tie, the presiding officer shall have a casting vote.

8. The Registrar shall cause the minutes of the meeting to be recorded with the approval of the Chairman and circulated to the members within a period of one month from the date of such meeting.

Part-VII

Extraordinary meeting of the Governing Body

1. In the event of exigency, the Chancellor or the Vice-Chancellor with the concurrence of the Chancellor may call for the extraordinary meeting of the Governing Body

2. The Sponsor, may, in the event of exigency and / or in the interest of the administration of University, request the Chancellor, or in his absence, the Vice-Chancellor either to call for an extraordinary meeting or circulate the resolution among the members of the Governing Body.

3. The Chancellor or the Vice-Chancellor with the concurrence of the Chancellor, may, under exigencies, obtain the consent of the Governing Body by circulating appropriate resolution among its members, and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Governing Body.

STATUTE No. 07

Constitution, Powers and Functions of

The Board of Management

The Board of Management shall be the principal executive body of the University

Part-I

Constitution of the Board of Management

The Board of Management shall consist of the following members as per the provisions under Sections 21 and 23 of the Act, namely:

(a) the Vice-Chancellor;

(b) two representatives nominated by the sponsoring body;

(c) two representatives nominated by the State Government;

(d) two senior most Professors of the University by rotation;

(e) two senior most teachers of the University, other than in Sub-section (1) (d), by rotation.

The Vice-Chancellor shall be the ex-officio Chairperson of the Board of Management.

The Registrar shall be Member Secretary of the Board of Management but he shall not have a right to vote.

1. The Vice-Chancellor shall preside over the meetings of the Board of Management and in the absence of the Vice-Chancellor, the Registrar shall conduct the proceedings of the meeting.

2. The tenure of the members of Board of Management including nominated members shall be three years, except in the case of Ex-officio members. No nominated member shall be nominated for more than two consecutive terms ;

Notwithstanding the above, the first Board of Management shall be constituted by the Chancellor for a term of three years.

Part-II

Disqualifications of the Members of the Board of Management

The members of the Board of Management shall cease to be members under the following circumstances:

1. If the individual member is convicted in a court of law for any criminal act including acts of moral turpitude or for any other reason and no stay order has been passed by the higher court against conviction.

2. If in the opinion of the Chancellor, a member of the Board acts in a way detrimental to the interests of the University, the Chancellor may, with approval of the nominating authority, ask such member to relinquish his office from such date as may be specified.

Part-III

Meetings of the Board of Management

1. The Board of Management shall meet at least once in every two months.

2. The meetings shall be called by the Registrar with the permission of the Vice – Chancellor.

3. A notice of 7 days shall be given for the meeting, provided that an emergency meeting may be convened, at the discretion of the Vice Chancellor, at a shorter notice.

4. Agenda shall be circulated at any time before the meeting.

5. The quorum for meetings of the Board of Management shall be five members.

6. Each member of the Board of Management including the Chairman shall have one vote and decisions at the meeting shall be taken by simple majority. In case of a tie, the chairman shall exercise a casting vote.

7. The Registrar shall cause the minutes of the meeting to be recorded, with the approval of the Vice Chancellor and circulate them to the members concerned within a period of one month from the date of the meeting.

8. The Vice-Chancellor may, under exigencies, obtain the consent of the Board of Management by circulating appropriate resolution among its members, and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board of Management.

Part-IV

Powers and Functions of Board of Management

Subject to the provisions of the Act, the Board of Management shall exercise all the powers which the University is entitled to exercise and have the powers to take all the necessary decisions for smooth and efficient functioning of the University. The powers shall, inter alia, include; but not limited to, the following:

A. Financial Matters:

1. To consider the budget as recommended by the Finance Committee and to approve the same with or without modifications and recommend for submission to the Governing Body for consideration and approval.

2. To manage and administer the revenues and properties of the University and to conclude all administrative affairs of the University not otherwise specifically provided for, in accordance with directions, if any, issued by the Governing Body and the provisions of the Act, Rules and Statutes.

3. To manage and regulate the finance, accounts, investments, property and all other administrative affairs of the University and for that purpose to appoint such agent or agents as it may deem fit.

4. To open account or accounts of the University with any one or more scheduled banks and to lay-down the procedure for operating the same.

5. To draw, accept, make, endorse, discount and negotiate securities of the Government, promissory notes, bills and exchange, cheques or other negotiable instruments.

6. To issue appeals for funds for carrying out the objects of the University.

7. To receive grants, donations, contributions, gifts, prizes, scholarships, fees and other moneys; and to give grants and donations, to award prizes, scholarships etc.

8. To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purposes of the University, and on such terms and conditions as it may deem fit and proper and to construct or alter and maintain any such buildings or works.

9. To acquire intellectual property rights, copy rights, trademarks and the like from any institution or organization, on such terms and conditions as the Board may determine, and pay such compensation for the acquisition as may be just and equitable.

10. To transfer or accept transfers of any moveable property on behalf of the University.

11. To execute in consultation with the Holdings Trustees (if any) / Sponsor, conveyance, transfer, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, moveable or immovable belonging to the University or to be acquired for the purposes of the University.

12. To appoint, in order to execute an instrument or transact any business of the University, any person as attorney of the University with such powers as it may deem fit.

13. To invest the funds of the University or money entrusted to the University, in such securities and in such manner as it may deem fit and from time to time transpose any investment.

14. In consultation with the Holding Trustees (if any) / Sponsor, to raise and borrow money on bonds, mortgages, promissory notes or other obligations or securities by providing properties and assets of the University as security, or borrow money without any securities, and upon such terms and conditions as it may think fit, and to pay out of the funds of the University, all expenses, incidental to the raising of money and to repay and redeem any money borrowed.

15. To maintain and operate the General Fund as stipulated in Section 12 of the Act and Statute No. 30.

16. To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts including the Balance-sheet for every previous financial year, in such form as may be deemed fit.

17. Notwithstanding anything stated in the Statutes and Ordinances, no decisions in matters of Finance, borrowing, purchase and sale of property shall be given effect by any authority or officer without an assent from the Sponsor.

B. Appointments:

1. To create teaching and academic posts and to decide on the number, qualifications and cadres thereof, and to determine the emoluments of such posts.

2. To appoint Directors, Principals, Deans, Professors, Associate Professors and other senior academic and operational staff, as may be necessary.

3. To lay down Regulations or bye-laws with respect to emoluments and duties for the various academic and non-academic staff recruited by the University.

4. To lay down rules for appointment of Visiting Fellows and Visiting Professors and their emoluments.

5. To appoint internal auditors to undertake audit of the various functions of the University.

C. Academic Matters:

1. To generally lay down, in consultation with the Academic Council, the academic policies, education and teaching standards and policies relating to student admission, examinations and award of degrees, diplomas and certificates and other academic awards or distinctions.

2. To establish, on the advice of the **Academic Council**, Divisions and Departments for the academic work and functions of the University and to allocate areas of Study, Teaching and Research to them.

3. In accordance with the provisions of the Act and Rules made thereunder, to lay down policy in relation to fees and other charges payable by the students of the University.

4. To institute Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Regulations.

5. To lay down bye-laws regarding the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations, in consultation with the Academic Council and the Finance Committee.

6. To ensure compliance with various provisions of the Act and other applicable laws

D. Student Matters and Discipline:

1. To regulate and enforce discipline among the employees and the students of the University and to make appropriate bye-laws.
2. To entertain and adjudicate upon any grievance of the employees and students of the University; and to set up Committees for attending to such grievances.
3. To establish and regulate the maintenance of hostels for the students of the University and recognize hostels established by outside parties, on the basis of the recommendations of a committee established for the purpose.

E. Administrative and legal matters:

1. To approve contracts and works.
2. To create administrative, ministerial and other necessary posts and fix compensation for persons recruited to such posts.
3. To grant leave of absence to the Vice-Chancellor and to make necessary arrangements to carry out the functions during his absence.
4. To conduct inspections and enquires, in various departments, centers, institutions of the University and initiate corrective action wherever needed.

F. Formation of Sub-Committees:

The Board of Management may form Sub-Committees and / or Ad-hoc Committees for discharging any of the functions of the Board, by clearly specifying their scope, jurisdiction, authority, powers and functions.

Part-V

Assignment of Functions

The Board of Management may, by a resolution, assign to the Vice-Chancellor, Registrar, Standing Committee or the Ad-hoc Committee, such of its powers/functions as it may deem fit attaching thereto such conditions as it may deem fit, subject to the condition that the action taken by the Vice-Chancellor, the Registrar or the Standing Committee or the Ad-hoc Committee, or any of their Officers to whom such powers/functions are assigned, shall be reported at the next meeting of the Board of Management.

STATUTE No. 08

Constitution, Powers and Functions of

The Academic Council

The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of the Act, Statutes, Ordinances and Regulation, co-ordinate and exercise general supervision over the academic policies of the University and shall have the control over and be responsible for the maintenance of standards of education, teaching and training, inter-departmental co-ordination, research, examinations and tests within the University.

Part-I

Constitution of the Academic Council

1. **The Academic Council** shall consist of the following members as per the provisions of Section 24 of the Act:

    (a) The Vice-Chancellor

    (b) Two Heads of various Institutions under the University to be nominated by the Chancellor.

    (c) Two faculty members drawing pay of professors as prescribed by the UGC to be nominated by the Chancellor.

    (d) Two outside experts nominated by the Chancellor.

    (e) The Vice-Chancellor shall be the Chairman of the Academic Council.

    (f) The Registrar shall be Member Secretary of the Academic Council but he shall not have a right to vote.

2. The term of members of the Academic Council shall be three years, except in the case of the employees of the University who are members of the Academic Council. The term of such members who are employees ends immediately after their relinquishing their office at the University.

3. Subject to the provisions of this Act, Statutes and the Ordinances the Academic Council shall have the power to control, regulate and maintain the standards of education, instruction and examinations of the University and shall exercise such other powers and functions as may be conferred or imposed upon it by this Act, Statutes or the Board of Management.

4. The Vice-Chancellor may invite such other persons, as he may deem fit, to attend the meetings of the Academic Council from time to time. However, such persons invited shall not be eligible to vote on any of the resolutions of the Academic Council.

5. Notwithstanding the above, the first Academic Council shall be constituted by the Governing Body / Board of Management for a term of three years.

Part-II

Disqualification of the Members of the Academic Council

1. Where a person has become a member of the Academic Council by reason of the office or appointment he holds, his membership shall terminate when he ceases to hold that office or appointment.

2. A member of the Academic Council shall cease to be a member in the following circumstances:

(a). If the Member resigns from the Academic Council.

(b). If the Member becomes mentally unsound.

(c). If the Member had been convicted of a criminal offence involving moral turpitude, or any other reason, and a higher court has not stayed such conviction.

(d). If the Member fails to attend three consecutive meetings of the Academic Council without leave of the Chairman.

Part-III

Meetings of the Academic Council

1. **The Academic Council** shall meet as often as may be necessary.

2. Half of the total members of the Academic Council shall constitute the quorum of the meeting of the Academic Council. For adjourned meetings no quorum will be required.

3. Resolutions of the Academic Council may be passed through circulation of such Resolutions among all the members, except in cases where such Resolutions are required to be passed at a meeting convened. The Resolution so circulated and approved by a simple majority shall be effective and binding as if such Resolution had been passed in the meeting of the Academic Council.

Part-IV

Powers and Functions of the Academic Council

Subject to the provisions of the Act, Statutes and the Ordinances, the powers of the Academic Council shall include, inter alia, the following:

1. To report and act on any matter referred or delegated to it by the Board.

2. To formulate different courses and programs to be imparted to the students of the University.

3. To lay down the curriculum and frame syllabus for any of the courses and programs offered by the University, and publish text books and other instruction material for the same.

4. To make recommendations to the Board, with regard to the creation, abolition or classification of teaching posts in the University and the emoluments and the duties attached thereto.

5. To formulate and modify or revise schemes for the organization of the faculties, and to assign to such faculties their respective subjects and also to report to the Board as to the expediency of the abolition or sub-division of any faculty or the combination of one faculty with another.

6. To make arrangements through regulations for the instruction and examination of persons other than those enrolled in the University.

7. To promote research activities and programs, and to ask for, from time to time, reports on such research activities and programs;

8. To consider proposals submitted by the faculties relating to instruction, teaching facilities, etc;.

9. To appoint committees for admission of students to the University,

10. To recognize diplomas and degrees of other Universities and institutions and to determine their equivalence in relation to the diplomas and degrees of the University on reciprocal basis;

11. To approve conferment of degrees, honours, diplomas, licenses, titles and marks of honours on the basis of the results declared;

12. To make guidelines for the award of fellowships, stipends, scholarships, medals and prizes, etc., and empower the Vice-Chancellor or any other officer of the University to approve the eligible candidates for such awards.

13. To prepare such forms and registers as are, from time to time, prescribed by regulations; and to perform, in relation to academic matters, all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the Act and / or the regulations.

14. To make recommendations to the **Board of Management** on:
    (a). Measures for improving of standards of teaching, training and research and examinations.
    (b). Institution of Fellowships, Exchange Programs, Scholarships, Medals, Prizes etc.
    (c). Regulations covering the academic functioning of the Institute, discipline, residence, admissions, examinations, award of fellowships and studentships, free ships, concessions, attendance etc and submit the same to the Board of Management for approval.

15. To suggest measures for departmental co-ordination.

16. To appoint committees, consisting of such members as the Academic Council may deem fit, to deal with any of the matters ordinarily dealt with by the Academic Council.

17. To recommend to add/modify/delete any of the educational programs of the University, in accordance with the provisions of the Act, without causing detriment to the interests of the teachers and the students concerned.

STATUTE No. 09

Examinations & Results Committee

The Vice – Chancellor shall constitute Examinations & Results Committee with respect to each faculty, for the purpose of recommending suitable persons for appointment as examiners for various examinations and for suggesting evaluation methods for each subject of the faculty.

STATUTE No. 10

Constitution, Powers and Functions of

The Finance Committee

1. **The Board of Management** shall appoint Finance Committee.

2. **The Finance Committee** shall consist of the following members namely;
   - (a). The Vice-Chancellor
   - (b). The Registrar
   - (c). The Finance Officer
   - (d). One nominee of the Sponsor.

3. **The Vice-Chancellor** shall be the Chairman of the Committee and in his absence the Registrar shall preside over the meetings of the committee.

4. **The Registrar** shall be the Member Secretary of Finance Committee;

5. **The Finance Committee** shall be the principal financial body of the University to monitor financial matters and shall, subject to the provisions of this Act, Statutes and Ordinances, co-ordinate and exercise general supervision over the financial matters of the University.

Notwithstanding the above, the first Finance Committee shall be constituted by the Vice Chancellor for a term of three years on the recommendations of the Sponsor.

Part-I

Meetings of the Finance Committee

1. The committee shall meet as often as necessary.

2. The quorum of the meetings shall be one third of the members of the committee

3. The Registrar shall call the meeting of the Finance Committee with the approval of the Vice Chancellor.

4. A notice of 7 days shall be given to its members stating the agenda, time and place of the meeting, provided that an emergency meeting can be called by the Vice Chancellor at a shorter notice.

5. The Registrar shall cause recording of the minutes and resolutions of the meeting and circulate the same with the approval of the Vice Chancellor.

Part-II

Powers and Functions of the Finance Committee

1. To make recommendation on all financial matters to the Board of Management.

2. To consider all proposals for capital expenditure and to make recommendations to the Board.

3. To examine the annual accounts of the University and advice the Board of Management.

4. To examine the annual budget estimate and advise the Board of Management thereon

5. To review the financial position of the University from time to time and recommend any action to be taken to the Board of Management.

6. To review the internal controls and act on the comments of the internal auditors.

7. To make recommendations to the Board of Management on all proposals involving the raising of funds, receipts and expenditure.

8. To determine and fix the fee payable by the students of the University ar down the procedure there for; and to fix the basis for charging consultancy other fee to be charged by the University.

9. To generally perform and act on any of the activities that may be delegate the Vice-Chancellor, or the Board of Management or the Governing Body.

STATUTE No. 11

Constitution, Powers and Functions of Standing Committees and Ad-hoc Committees

1. **The Governing Body** and / or the **Board of Management** may, at the appro time, by a resolution in a duly conducted meeting, and / or in accordance with directions of the Chancellor or the Sponsor, if any, appoint standing committe ad-hoc committees, and / or enquiry committees by defining -

   (a). The purpose of appointment

   (b). The constitution

   (c) The tenure of the committee

   (d). The financial budget

   (e). The procedure to be adopted

   (f). The rights and obligations of the committee

   (g). The remuneration payable to the members of the committee

   (h). The facilities to be acquired and

   (i). Other matters relevant or incidental to complete the purpose for which it is appointed.

Powers and Functions

2. The committees so appointed shall exercise their powers and functions with delegated authority. Neither the University nor the Governing Body, nor the Board of Management shall be accountable for the authority or powers used outside the scope of delegation by such committees.

3. Such committees shall be automatically dissolved on completion of their tenure or after completion of the tasks assigned to them by the authority appointing them, unless extension in the tenure is granted by the said authority.

STATUTE No. 12

Constitution, Powers and Functions of Advisory Committees

1. **The Board of Management** may, with the concurrence of the Chancellor, appoint an Advisory Committee consisting of five members for the purpose of providing advice to the Board of Management in matters relating to the conduct of various affairs of the University.

2. **The Board of Management** may direct the Academic Council, Finance Committee and / or any other committee set up under the Act or these Statutes, to appoint and / or follow the recommendations of the Advisory Committee.

3. **The Board of Management** may define the functions and powers while establishing such committees.

STATUTE No. 13

Appointment and Powers of the Chancellor

1. **The Chancellor** shall be appointed by the sponsoring body for a period of three years with the approval of the Visitor as per the provisions of Section 16 of the Act.

   Provided that, for establishing the University and making it functional, the sponsoring body shall appoint the Chancellor in consultation with the State Government for a minimum period of one year, but not exceeding three years.

2. **The Chancellor** shall be the head of the University.

3. **The Chancellor** shall, preside over the meetings of the Governing Body and shall, when the Visitor is not present, preside over the convocation of the University for conferring degrees, diplomas or other academic distinctions.

4. **The Chancellor** shall have the following powers, namely:

   (a) to call for any information or record;

(b) to report to the Visitor for removal, of the Vice-Chancellor, if he is satisfied on the basis of complaints that the Vice-Chancellor has acted in violation of the Act, Statutes or Ordinances of the University, or committed financial irregularity.

5. If in the opinion of the Sponsor, the actions of the Chancellor are found to be in any way detrimental to the interests of the University, the Sponsor shall appoint such other person as may be found appropriate in the position of Chancellor to succeed the person so acting. Provided that, the Sponsor shall seek the prior approval of the Visitor before appointing such other person as the Chancellor. The Sponsor may stipulate the date from which such other person shall assume the office of the Chancellor.

6. The office of the Chancellor may be located anywhere in India or overseas.

STATUTE No. 14

Appointment, Powers and Functions of the Vice-Chancellor

1. **The Vice-Chancellor** shall be appointed by the Visitor from the panel recommended by the Search Committee constituted for the purpose as per the provisions of Section 17 of the Act.

2. The Search Committee referred to in Sub-section (a) shall consist of the following:

(i) Two eminent academicians nominated by the Sponsoring Body.

(ii) One eminent person nominated by the State Government in higher education department.

The Visitor shall appoint one of the members of the Search Committee as Chairman.

3. The Search Committee shall submit a panel of at least three eminent academicians for the appointment of Vice-Chancellor.

Provided that if the Visitor does not approve the recommendation of the Search Committee, he may call for fresh recommendation from the Committee.

Provided further that the **Vice-Chancellor**, to carry out the business of newly established University, **shall be appointed by the Visitor** on the advice of the Chancellor for a period of 2 years.

4. **The Vice-Chancellor** shall, subject to the provision contained in Sub-section (j), hold office for a term of four years.

Provided that, a Vice-Chancellor shall continue to hold the office even after expiry of his term till a new Vice-Chancellor joins. However, in any case this period shall not exceed 6 months.

The Vice Chancellor shall draw such emoluments which shall not be less than the emoluments prescribed by the UGC from time to time.

5. **The Vice-Chancellor** shall be the principal executive and academic officer of the University, and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University.

6. **The Vice-Chancellor** shall preside at the convocation of the University in the absence of the Visitor and the Chancellor.

7. If in the opinion of the Vice-Chancellor it is necessary to take immediate action on any matter for which powers are conferred on any other authority by or under this Act, he may take such action as he deems necessary, and shall at the earliest opportunity thereafter report his action to such officer or authority as would have in the ordinary course dealt with the matter;

Provided that if in the opinion of the concerned officer or authority such action should not have been taken by the Vice-Chancellor then such case shall be referred to the Chancellor, whose decision thereon shall be final;

Provided further that where any such action taken by the Vice-Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within three months from the date on which such action is communicated to him, an appeal to the Governing Body. The decision of the Governing Body shall be communicated to the person concerned within a maximum period of three months from the date of appeal.

8. If, in the opinion of the Vice-Chancellor any decision of any authority of the University is not in conformity with the powers conferred by this Act, Statutes, Ordinances, or Regulations made there under, or is likely to be prejudicial to the interests of the University, he shall request the concerned authority to revise its

decision. In case the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the Chancellor and his decision thereon shall be final, which will be reported to the Governing Body for ratification.

9. **The Vice-Chancellor** shall exercise such powers and perform such duties as may be, prescribed by the Statutes and the Ordinances.

10. If at any time upon, representation made or otherwise, it appears to the Visitor that the Vice-Chancellor

    (a) has made default in performing any duty imposed on him by or under this Act, or

    (b) has acted, in a manner prejudicial to the interest of the University, or

    (c) is incapable of managing the affairs of the University, the Visitor may notwithstanding the fact that the term of office of Vice-Chancellor has not expired, by an order, in writing, stating the reasons therein, require Vice-Chancellor to relinquish his office as from such date as may be specified in the Order.

11. No Order under Para (10) above shall be passed unless the particulars of the grounds on which such action is proposed to be taken are communicated to the Vice-Chancellor and he is given reasonable opportunity of showing cause against the proposed order.

    As from the date specified in the Order under Para (10) above, Vice-Chancellor shall be deemed to have relinquished the office and the office of Vice-Chancellor shall fall vacant.

STATUTE No. 15

The manner and terms & conditions of Appointment, Powers and Functions of the Registrar

1. The appointment of the Registrar shall be made by the Governing Body on the recommendation of the experts committee constituted for the purpose as per the provisions of Section 18 of the Act, as prescribed by the Statutes. However, the first Registrar shall be appointed by the sponsoring body for a period of 2 years.

2. The selection committee shall consist of the following members:

   (a) The Vice – Chancellor as Chairman.

   (b) One nominee of the Chancellor.

   (c) Two expert members from a panel suggested by the University and approved by the Chairman of the Private Universities Regulatory Commission.

   (d) One member of the Private Universities Regulatory Commission nominated by the Chairman, Private Universities Regulatory Commission.

   (e) Three members including one expert will form the quorum.

3. The term of office of the Registrar shall be as mentioned in the order of his appointment by the Chancellor.

4. **The Registrar** shall have such qualifications and experience as may be prescribed by the Board of Management from time to time following the UGC norms, if any.

5. **The Registrar** shall draw such emoluments, which shall not be less than the emoluments as prescribed by the UGC from time to time

6. **The Registrar** shall undertake such functions as may be specified by the Governing Body or the Board of Management or the Vice-Chancellor.

7. **The Registrar** shall be the Member-secretary of the Governing Body, Board of Management and Academic Council but he shall not have a right to vote.

8. All contracts shall be signed and all documents and records shall be authenticated by the Registrar on behalf of the University.

9. **The Registrar** shall exercise such other powers and perform such other duties as may be prescribed by the Statutes.

10. If at any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the University, the Vice-Chancellor may request the Chancellor, in writing stating the reasons therein, for the removal of the Registrar.

    Provided that before taking an action under this Sub-section, the Registrar shall be given an opportunity of being heard.

11. **The Registrar** shall be responsible for the due custody of the records and the common seal of the University and shall be bound to place before the Chancellor, the Vice-Chancellor or any other authority, all such information and documents as may be necessary for transaction of their business.

12. **The Registrar** shall report to the Vice-Chancellor.

13. The following shall be the duties of the Registrar:

    (a). To be the custodian of the records, common seal and such other property of the University as the Governing Body or the Board of Management, shall commit to his charge.

    (b). To conduct the official correspondence on behalf of the authorities of the University.

    (c). To collect all income and disburse the same for the purposes of the University as sanctioned by the Vice Chancellor.

    (d). To make Agenda and issue Notices of meetings of the authorities of the University and all committees and sub-committees appointed by any of these authorities with the approval of the Vice Chancellor.

    (e). To keep the minutes of the meetings of all the authorities of the University and of all the committees and sub-committees appointed by any of these authorities and circulate the same among the members, with the approval of the Vice Chancellor.

    (f). To represent the University in suits or proceedings by or against the University, sign powers of attorney and perform pleadings or depute his representatives for this purpose.

    (g). To enter into agreements, contracts on behalf of the University and make amendments and alterations in the terms of such agreements or contracts as may be directed by the Board of Management.

    (h). To sign documents and authenticate records on behalf of the University.

    (i). To submit information, reports and documents to the Government and conduct liaison with the State Government, Central Government, University Grants Commission and other Government authorities.

    (j). To generally supervise the administration function at the University.

(k). To supervise and manage the conduct of the Examinations of the University, subject to control of the Vice Chancellor.

erform such other duties as may be specified by the Governing Body or the Board of agement or the Vice-Chancellor from time to time.

STATUTE No. 16

The manner and terms & conditions of Appointment, Powers and Functions of the Chief Finance and Accounts Officer

1 **The Chief Finance and Accounts Officer** shall be appointed by the Chancellor based on the recommendation of the Selection Committee constituted for the purpose as per the provisions of Section 19 of the Act or the Sponsor or the Vice Chancellor.

Notwithstanding the above the first Finance Officer may be appointed by the Chancellor in a manner he deems fit for a period of two years.

The Finance Officer shall have such qualifications and experience as may be prescribed by the UGC from time to time.

The Finance Officer shall draw such emoluments which shall not be less than the emoluments as prescribed by the Board of Management from time to time.

2. The selection committee shall consist of the following members:

(a) The Vice – Chancellor as the Chairman.

(b) Two experts from a panel suggested by the University and approved by the Chairman, Private Universities Regulatory Commission.

(c) One member nominated by the sponsoring body.

(d) Registrar as member secretary.

3. The term of office and the terms of appointment of the Finance Officer shall be as prescribed by the Governing Body / Board of Management or as the case may be, by the Chancellor;

4. **The Chancellor** may appoint a person to officiate as the Finance officer, in the event of temporary absence of the Finance Officer.

5. The Finance Officer shall exercise general supervision over the funds of the University Accounts and shall have such powers and responsibilities as may be assigned to him by the Board of Management or the Finance Committee or the Vice-Chancellor.

5. The Finance Officer shall report to the Registrar.

6. The age of retirement for the Chief Finance and Accounts Officer will be 65 years extendable on yearly basis.

STATUTE No. 17

The manner and terms & conditions of Appointment, Powers and Functions of other Officers

1. **The Univers ity** may appoint such other officers as may be necessary for its functioning n accordance to regulations or directions made by Board of Managemen on obtaining the information relating to vacancies from the heads of the various culties. Persons will be chosen to fill up the vacancies based on the recommend ion of the selection committee constituted by the Vice – Chancellor.

STATUTE No. 18

The manner and terms & conditions of Appointment of Teachers and Service Conditions for Teachers, Officers and other Employees

1. The Board of Management may formulate the terms and conditions of appointment and of service of teachers/faculty members, officers and employees, on the basis of recommendations, if any, by the Academic Council or Finance Committee or Vice Chancellor when called upon to assist it.

2. The Vice – Chancellor may appoint a selection committee to recommend names of the persons to the posts of the Faculty Members of the rank of Professors, Associate Professors, Assistant Professors, and such other academic posts as may be prescribed by the Board of Management.

3. The teaching staff of the University shall have at least the minimum qualifications prescribed by the U.G.C. or other concerned regulatory bodies, and be paid appropriate emoluments;

4. Every employee shall be appointed under a written contract, which shall be kept in the University and a copy of which shall be furnished to the employee concerned.

5. The Registrar shall issue the appointment letters to teachers/faculty members, officers and employees in accordance with the policies and procedures, if any, formulated by the Board of Management.

6. The Selection Committee for appointment to teaching faculty shall comprise the following members:

   i. The Vice – Chancellor as Chairman.

   ii. One nominee of the Chancellor

   iii. Two expert members of the subject from a panel suggested by the University and approved by the Chairman, Private Universities Regulatory Commission.

   iv. One member of the Private Universities Regulatory Commission nominated by the Chairman Private Universities Regulatory Commission.

   v. Registrar as Member Secretary

Three members including one expert member will form the quorum.

STATUTE No. 19

Vacancies not to Invalidate the proceedings of any Authority or Body of the University

No act or proceeding of any authority or body of the university shall be invalid merely by reason of any vacancy or defect in the constitution thereof.

STATUTE No. 20

Filling up of emergent vacancies

Vacancies arising in the members of authorities or bodies of the university due to death, resignation or removal of a member or due to change of capacity in which he was appointed or nominated, shall be filled up as early as possible by the person or the body who had appointed or nominated such a member.

Provided that the person appointed or nominated as a member of an authority or body of the university on an emergent vacancy, shall remain member of such authority or body for only the remaining period of the member in whose place he is appointed or nominated.

Any Officer may be duly relieved of his / her duties in accordance with Service Rules, if any, in the event of the following or otherwise:

1) If he/she tenders his/her resignation in writing; or
2) For any other reason like insanity and insolvency etc., as may be determined by the Board of Management / Chancellor / Vice Chancellor as the case may be; or
3) If he / she is found guilty or convicted for violating the disciplinary Rules, standards of probity of conduct etc.
4) If he/ she is a nominee of the Sponsor and the Sponsor withdraws his/her nomination.

In such circumstance the Chancellor / Vice Chancellor, as the case may be, will make alternative arrangements under report to Governing Body / Board of Management and the post shall be filled up as per the procedure as laid down in Act, Statutes and Ordinances. In any case such temporary arrangements shall not be in force for more than 6 months.

STATUTE No. 21

Employees Welfare

The Governing Body / Board of Management shall constitute for the benefit of its employees such provident or pension fund and provide such insurance scheme as it may deem fit in such manner and subject to such conditions as may be deemed fit and Vice Chancellor shall be responsible for the compliance with those provisions.

STATUTE No. 22

Procedure for Arbitration, Resolution of disputes between officers, teachers/faculty members, employees and students

Subject to the provisions of the Act,

1 **The Vice Chancellor** shall be responsible for resolution of disputes and grievances between the teachers, officers and other employees and the students of the University.

2. **The Vice-Chancellor** may delegate the responsibility for arbitration to the Registrar or the Deans of the Faculties as he may deem fit.

3. Any person who is aggrieved of the decision of the Vice Chancellor may appeal to the Chancellor within 15 days of communication of the decision by the Vice Chancellor.

4. Where it is found necessary the Chancellor may appoint an Arbitration Committee to arbitrate such disputes and grievances, with such constitution and such powers as he may deem fit.

5 The procedures for arbitration of disputes shall be laid down by the Board of Management.

The Board of Management may lay down the procedure for dealing with appeals and fix the time limit for filing the same in terms of the Act.

STATUTE No. 23

Conferment of Degrees and Convocation

1. Certificates, Degrees and Diplomas shall be conferred by the University only on successful completion of the academic requirements for a given program.

2. The University shall not at any time confer Honorary degrees on any individual in India or overseas.

Convocation:

Convocations of the University for the conferring of degrees shall be held in such manner as be prescribed by the Ordinance No. 26 of ICFAI University, Raipur.

STATUTES No. 24

Provisions regarding Fee, Concessions, Exemptions from payment of tution fee and award of Scholarships/Fellowships

1. **The Finance Committee** of the University will determine, in consultation with the Academic Council, the fee for the various programs of the University.

   The University shall be Self-financed. However, as per the provisions of Section 10 of the Act, the University may approach the State Government for providing financial / physical incentives. The courses will be run on self – financing basis.

   The Finance Committee may stipulate the method of payment of fee, and the nature of disciplinary action, in the event the fee is not paid in accordance with the conditions stipulated by the Finance Committee for the purpose.

   The Finance Officer shall be responsible for the collection of fee and for sending reminders to students who default in the payment of fee. The Finance Officer shall refer cases of delay in the payment of fee to the Registrar and the Registrar may take

appropriate decision on the late payment of fee, charge of additional fee for delayed payment or the disciplinary action to be taken against the student defaulting in the payment of fee on a case to case basis, following the broad guidelines stipulated by the Finance Committee.

The Registrar shall be responsible for settling any dispute relating to the payment of fee. The decision of the Registrar shall be final as regards the disputes relating to the payment of fee.

The above procedure shall be followed for revision of fees also.

2. **The Registrar** shall cause the rules for the fixation of fee and rules for the grant of scholarships to be made, and present the same for approval of the Governing Body at the earliest opportunity.

3. **The Finance Committee** may decide on the fee payable for each of the programs of the University and the grant of scholarships, keeping in view the recommendations of the Academic Council and the Ordinances framed for the purpose.

4. **Exemption of fee** in the case of death of parent/guardian of a student will be considered by the Vice Chancellor on submission of application duly supported by the documents from the student.

5. **Fee to be charged from BPL, SC/ST, handicapped and girls:**
Concessions to BPL, SC/ST/Physically Handicapped and girls candidate shall be given as per C. G. Government norms as per the grant received. The fee concession in tution fee shall be given to BPL, SC/ST/Physically handicapped candidates up to 25% of the tution fee.

6. **Fee Concession to Domicile Students**
All domicile students are to be offered fee concession up to 25% in comparison with non – domicile students.

Domicile: Students from the state of Chhattisgarh

Non – Domicile: Students from States other than Chhattisgarh

7. **Scholarships and Fellowships:**
Merit scholarship is to be offered to selected students. These scholarships will be based on academic performance every semester.

STATUTE No. 25

University open to all

The University shall be open to all persons of either sex, and it shall not discriminate on grounds of caste, creed, religion, race and it shall not be lawful for the University to adopt or impose on any person, any test whatsoever of religious belief or any profession in order to entitle him to be appointed as a teacher of the University or to hold any other office therein or to be admitted as a student or to enjoy or exercise any privilege thereof.

STATUTE No. 26

Provisions regarding the policy of Admissions including Reservation of seats

1. Policy of Admissions: The admission of students to the regular programs of the University will be only on the basis of merit. The Academic Council of the University may determine the minimum qualifying requirements for entry into each of the programs of the University from time to time and state the same in the prospectus or any other admission related literature and provides for the matters in Ordinances.

2. Reservations of seats specially for students below poverty line (BPL) and others: The Academic Council may provide in Ordinances, the criteria to be followed in granting concessions to BPL/ SC/ST/ Handicapped and girl students, duly considering the Reservation policy of the Government in force and to ensure that the scale of concessions is comparable to those policies.

STATUTE No. 27

Accreditation

The University will seek, obtain and retain accreditation from respective national accreditation bodies and be subject to relevant provisions of the University Grants Commission Act 1956 and the University Grants Commission (Establishment and Maintenance of Standards in Private Universities) Regulations, 2003 as amended from time to time.

The University shall obtain prior permission/recognition from NCTE and Bar council of India before commencing Teachers' Training programme and Law Education Programme respectively for conferring graduate or post graduate degrees and for other programmes, permission or recognition from authorities/bodies concerned, if required by any law for the time being in force, shall be obtained.

As regards other programmes on technical education, the relevant laws, rules, regulations etc, in the matter of obtaining approval/recognition or maintaining standards shall apply to the University.

STATUTE No. 28

Budgets

1. **The Finance Officer**, based on the proposed budgets received from different departments, divisions, colleges, institutes of the University, shall prepare an annual budget for the forthcoming financial year, and with the approval of the Finance Committee submit at least two months before the beginning of financial year to the Board of Management for the purpose of approving the same. The Board of Management, upon the merits may suggest modifications, alterations or additions and submit the Budget to the Governing Body. Upon approval by the Board such approved budget will be the annual budget of the University for the year.

2. No expenditure other than that provided in the budget shall be incurred by the departments, divisions, colleges, and institutes of University without the approval of the Vice Chancellor or the Finance Committee.

3. **The Finance Committee** may consider any revision of the Budget, based on the recommendation of the Finance Officer and on merits, and above provisions shall apply mutatis mutandis to such proposals.

STATUTE No. 29

Endowment Fund

1. The fund shall be used only in the manner specified in Sections 11 of the Act and in no other manner.

   The endowment fund, shall be used as security deposit to ensure that the university complies with the provisions of the Act, Statutes and Ordinances.

2. The funds credited to the endowment fund from time to time in accordance with the provisions of Section 11 of the Act shall be utilized in the manner prescribed or approved by the Board of Management

STATUTE No. 30

General Fund

1. The University shall create a General Fund to which the following shall be credited, as mentioned in Section 12 of the Act, viz.,

   (a). fees and other charges, received by the university;

   (b). any contribution made by the sponsoring body;

   (c). any income received from consultancy and other work undertaken by the university in pursuance of its objectives;

(d). trusts, bequests, donations, endowment and any other grants; and

(e). all other sums received by the university.

(f). Provided that one per cent of the fees collected from the students under clause (a(i)), shall be deposited through bank draft/banker's cheque with the Regulatory Commission within 15 days of the month next to the month in which such fees are received. If university fails to deposit fees within stipulated period then it shall be liable to pay such fee with penal interest at the rate of 1.5% for every 30 days.

2. The General Fund shall be used in the manner prescribed under Section 13 of the Act namely;

(a). repayment of debts including interest charges thereto incurred by the university for the purposes of this Act and the Statutes, Ordinances and Regulations made thereunder;

(b). for upkeep of the assets of the university;

(c). for the payment of the cost of audit of the funds created under Sections 11 and 12 of the Act ;

(d). meeting expenses of any suit or proceedings in the Court to which university is a party;

(e). for payment of salaries and allowances of the officers and employees of the university and members of the teaching and research staff, and for payment of any provident fund contributions, gratuity and other benefits to any such officers and employees, and members of the teaching and research staff;

(f). for payment of travelling and other allowances of the members of the Governing Body, the Board of management, the Academic Council and other authorities so declared under the Statues of the university, and to the members of any committee appointed by any of the authorities or, by the Chairperson of the sponsoring body or the Vice-Chancellor, in pursuance of any provision of the Act, Statute, Ordinances, or the Regulations made thereunder;

(g). for the payment of fellowships, free-ships, scholarships, assistantships and other awards to the students belonging to BPL families or research associates or trainees as the case may be, or to any student otherwise' eligible for such awards under the Statues, Ordinances, Regulations or Rules of the university made under the provisions of this Act;

(h). for the payment of any expenses incurred by the university in carrying out the provisions of this Act, and the Statutes, Ordinances, or the Regulations made thereunder;

(i). for payment of cost of capital, not exceeding the prevailing bank rates of interest, incurred by the sponsoring body for setting up the university and the investments made there for;

(j). for payment of charges and expenditure relating to the consultancy work undertaken by the university in pursuance of the provisions of this Act and the Statutes, Ordinances and the Regulations made thereunder;

(k). for the payment of any other expenses including service fee payable to any organization charged with the responsibility of providing any specific service, including the managerial services to the university, on behalf of the sponsoring body, as approved by the Board of Management to be an expense for the purposes of the university;

Provided that no expenditure shall be incurred by the university in excess of the limits for total recurring expenditure and total non-recurring expenditure for the year, as may be fixed by the Board of Management, without the prior approval of the Board of Management;

Provided further that the general fund shall not be utilized for the objects specified under Sub-section (b(i)), without the prior approval of the Governing Body of the university.

3. **Board of Management** may fix the limits on total recurring expenditure and total non-recurring expenditure for the year;

4. No expenditure shall be incurred by the University in excess of those limits without the previous approval of the Board of Management;

5. The General fund shall be applied for the objects specified in section 13 of the Act with the prior approval of the Board of Management.

STATUTE No. 31

Development Fund

1. The University may create a development fund in the manner as prescribed by the Governing Body.

2. The development fund shall be used in the manner as prescribed by the Governing Body.

3. The funds credited to the development fund from time to time shall be utilized for the development of the University in the manner prescribed or approved by the Board of Management

STATUTE No. 32

Appointment of Auditors

1. **The Governing Body** shall appoint a qualified firm of Chartered Accountants to undertake the statutory audit of the accounts of the University.

2. The first statutory auditors shall be appointed in the first meeting of the Governing Body, and the subsequent statutory auditors shall be appointed at the meeting of the Governing Body which is convened to approve the accounts of the previous period.

3. **The Board of Management** may appoint Internal Auditors to conduct periodical and concurrent audit and report the findings to the Board of Management.

STATUTE No. 33

Annual Accounts

1. The first accounting period of the University shall end on March 31, 2012 from the date of incorporation. The subsequent accounting periods will be of duration of 12 months commencing on 1st April of that year and ending on 31st March of the following year.

2. The accounts of the various divisions, departments, institutions and campuses of the University shall be consolidated by the Finance Officer and he shall make out the final annual accounts, consisting of the Income and Expenditure Account and the Balance Sheet of the University and place the same before the Finance Committee for their comments. The appropriations of excess income over expenditure or the absorption of excess of expenditure over the income shall be decided by the Finance Committee. The accounts will thereafter be adopted by the Board, after which they will be audited by the Auditors appointed by the Governing Body.

3. All the assets of the University shall be maintained in the name of the University and shall be used for the settlement of liabilities at the time of liquidation or closure of University under Sections 40 and 41 of the Act.

4. The accounts of the University shall be open to examination by the Chancellor, Vice-Chancellor, Registrar, Auditor of the University and any other person authorized by the Governing Body or the Sponsor for the purpose.

5. The Vice-Chancellor shall place such audited financial statements before the Governing Body, along with the report of the Auditors for information along with comments.

6. The Registrar, thereafter along with the annual report of the University, shall submit such financial statements to the Visitor and Regulatory Commission as provided under Sections 37 and 38 of the Act. Also a copy of the Annual Report shall be submitted to the Sponsoring Body.

STATUTE No. 34

Cooperation with other Universities and institutions of higher learning

The Vice-Chancellor shall actively explore the avenues for cooperation with other Universities in India and overseas, and establish working relationship with other institutions, which could play a complementary role for furtherance of the objectives of the University.

STATUTE No. 35

Regulations

The Authorities of the university constituted by or under the Act may make regulations subject to the provisions of this Act, the Statutes and the Ordinances of the university.

The Board of Management may modify or annul any regulations made under this section by any authority.

STATUTE No. 36

Rules

Tne Board of Management shall ensure compliance with the provisions of Rules made under the Act in all matters for which the provisions have been made in the Rules.

STATUTE No. 37

Power to amend Statutes

Subsequcnt Statutes: The Statues of the university other than the first Statutes shall be made by the Board of Management with the approval of the Governing Body as stipulated in Section 27(1) of the Act.

The Governing Body shall consider the modifications suggested by the Regulatory Commission and return the Statutes to the Regulatory Commission with its comments on the suggestions.

The Board of Management shall make new or additional Statutes, amend, alter, modify these First Statutes as required for the administration of the University and with the approval of Governing Body submit the same to the Regulatory Commission for approval.

STATUTE No. 38

Interpretation

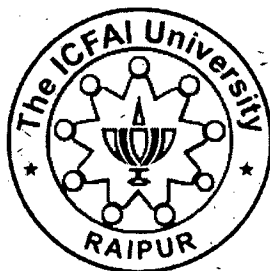
(Residual Provision)

1. In the event of conflict of opinion with regard to the interpretation of the Statutes and Ordinances and Regulations, the provisions of the Act shall prevail.

2. The decision of the Governing Body on interpretation shall be final and binding.

STATUTE No. 39

Seal of the University

The University seal has been shown Below

STATUTES No. 40

Resignation, Termination of Service

1. The service of a officer/teacher/employee shall be liable to termination on any of the following grounds:
   (a) Gross negligence in the discharge of duty;
   (b). Misconduct;
   (c). Insubordination or any breach of discipline;

(d). Physical or mental unfitness for the discharge of duty;

(e). Any act prejudicial to the university or its property;

(f). Conviction by a court of Law for offence involving;

(g). Guilty of activity which is anti secular and which tends to create communal disharmony.

2. If an employee wishes to resign from service during the period of probation, he/she shall give one month's notice in writing to the University. If the officer/teacher/employee fails to give such a notice, the University shall be entitled to recover one month's salary from due salary or any deposit in account of University, from him/her in lieu of such notice. The period of one month notice will be counted from the date of receipt of the notice in the University office. However, the notice of one month period should be for working days of one month, no leave will be entitled in this period.

3. If the University decides to relieve a officer/teacher/employee not confirmed in the service, one month's notice shall be given to him/her or in lieu of notice, he/she shall be paid one month salary but if the services are terminated on any ground as mentioned in sub-clause 1(a) to (g) above, then University can terminate the services of the officer/teacher/employee immediately without giving him/her one month salary.

4. An employee who has successfully completed probation period shall be required to give three months notice in case he/she desires to resign, but if the University terminates a permanent officer/teacher/employee on any ground mentioned in sub-clause 1(a) to (g) above, then university can terminate the services of the officer/teacher/employee immediately without giving him any notice and University shall not be liable to pay him/her any salary.

STATUTE No. 41

Action against Non-teaching Staff

The Vice-Chancellor may suspend an employee against whom any misconduct is alleged but before any orders for dismissal are passed by the competent authority, the employee be informed about the allegations made against him/her and shall be given a reasonable opportunity to make such representation to the Vice-Chancellor/registrar. The decision of the Vice-chancellor shall be final and binding on the employee.

Appeal:
A person is entitled to prefer an appeal to the Vice-chancellor and may submit his/her appeal to the Registrar within one month of the date on which the decision, by which he/she has been aggrieved, is duly served on him/her.

STATUTE No. 42

Number of seats in different Courses/Subjects

1. The number of seats in different courses/subjects shall be as per norms specified by the Regulatory Bodies.

2. The number of seats may be decided by the Academic Council/Governing Body for different courses from time to time on the basis of approval of concerned regulatory bodies, wherever necessary.

3. The University will inform the Regulatory Commission about the number of seats allocated in each course.

STATUTE No. 43

Charging of donation or capitation

No donation or capitation will be charged from any student.

The ICFAI University, Raipur

(Established under the provisions of Section 9 (1) of THE CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) ACT, 2005, (No.13 of 2005))

Vide Amending Act No.6 of 2011 dated March 25, 2011 of the Government of Chhattisgarh vide entry No. 4 of the Schedule to the Act.

First Ordinances

In exercise of the powers conferred by **Section 28** of THE CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) ACT, 2005, the **First Vice Chancellor of the ICFAI University, Raipur** made the following First Ordinances of the University.

ORDINANCE No. 01

Short title and commencement

These First Ordinances may be called **'The ICFAI University, Raipur First Ordinances, 2011'**.

They shall come into force as per the provisions of Sec. 28(4) of the Act.

ORDINANCE No. 02

Definitions

In these First Ordinances unless there is anything contrary to Statutes and the Act:

1. **"Act"**, means **CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) ACT, 2005 (Act No. 13 of 2005)** as amended.

2. **"Equivalent examination"** means an examination conducted by

   a) Any recognized board of Secondary Education, or

   b) Any Indian or Foreign University recognized by this University as equivalent to its corresponding examination.

3. **"Proctor"** means a Proctor appointed under Ordinance 10 of these First Ordinances.

4. **"Qualifying examination"** means an examination, the passing of which makes a student eligible for admission to a particular course of study leading to Bachelor's or Postgraduate or Research Degree or Diploma Certificate conferrable by the University.

5. **"The Statutes"** means the Statutes framed under the provisions of **CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) ACT, 2005 (Act No. 13 of 2005).**

6. **"University"** means **The ICFAI University, Raipur** established under Section 9 (1) read with entry No.4 of the Schedule of the amended Act and will have the same meaning as stated in Section 2(f) of the University Grants Commission Act, 1956;

All other terms not defined elsewhere in these Ordinances shall have the meaning assigned to them in the Act or the Statutes.

ORDINANCE No. 03

Admission of Students to the University and their enrolment and continuance as such

1. Application for Admission:

A student seeking admission to the University Teaching Departments shall on or before the date prescribed for submission of application for admission, submit the duly filled in application along with the prescribed fee to the University, the Institute/college or the Study Centre as the case may be.

2. Application for admission shall be accompanied by:

(a) Evidence of Birth Certificate.

(b) Bonafide & Conduct certificate from the Principal of School / College last attended.

(c) True copy of the Marks Statement of the Qualifying Examination.

(d) Fee prescribed for the course.

3. Admission of Students:

The admission of students to the regular programs of the University will be only on the basis of merit. The Academic Council of the University may determine the minimum qualifying requirements for entry into each of the programs of the University from time to time and state the same in the prospectus or any other admission related literature.

4. Admissions Committee:

(a) The **Vice - Chancellor** may constitute an **Admissions Committee** for undertaking the following functions:

(b) Preparation of the admissions calendar.

(c) Stipulation of minimum qualifying requirements for admission into the various programs of the University, in consultation with the Academic Council.

(d) Stipulation of the requirements for the admission test – the nature of admission test, duration, minimum qualifying grades (cut-off requirements) in the admission test, etc.

(e) Selection of examiners (paper setters) for the admission test.

(f) Stipulation of guidelines for conducting the admission test.

(g) Determining the centers for conducting the admission test.

(h) Stipulation of guidelines for the evaluation of students and announcement of results.

(i) Stipulation of method of personal interview of the students.

(j) Selection of students who have qualified for admission and announcement of results.

The Chief Admissions Officer shall conduct the admission process in accordance with the guidelines of the Admissions Committee. The Chief Admissions Officer shall report to the Registrar who shall oversee the admissions to various programs. The Registrar will report to the Board of Management through the Vice – Chancellor about the admissions.

5. Admission process:

(a) The University shall seek applications from eligible candidates for admission into various programs of the University, through press advertisements and other forms of announcements.

(b) The University may supply to the students priced prospectus containing the highlights of the academic programs and the Ordinances, rules and regulations relating to the admissions.

(c) The Chief Admissions Officer shall monitor the response from the eligible candidates and shall subject them to the admission process as stipulated by the Admissions Committee.

(d) On completion of the selection process by the Admissions Committee, the Chief Admissions Officer shall announce the list of applicants who have secured admission into the various programs.

(e) Upon the announcement of the admissions, each eligible applicant shall pay the stipulated fee and furnish all necessary documents in original or provide an undertaking that he/she shall provide the same latest by the date stipulated for the purpose, failing which the admission shall be liable to be cancelled. Any extension of time for submission of documents shall be given only with the written approval of the Vice-Chancellor.

6. Eligibility of applicants:

(a) Applicants who do not meet the admission requirements as prescribed by the Admissions Committee shall not be admitted to the programs of the University.

(b) No student who has passed a part of any degree or postgraduate examination from another University shall be admitted to subsequent higher class for such examination in any Campus / institution / center / constituent college / affiliated college without approval from the Vice-Chancellor.

(c) No person who is under sentence of rustication or has been disqualified from appearing in an examination of any other University / Institution shall be admitted to any course of study in this University and its institutions / centers during the period of rustication or disqualification.

7. General:

(a) Admission to the regular programs will be normally once in a year or as decided by the Academic Council.

(b) The admission of the students shall be completed in accordance with the Academic Calendar of the University and in the manner stipulated by the Admissions Committee.

(c) No student shall be admitted into the regular programs after the prescribed last date. However, the Vice-Chancellor shall have the power to grant admission in case of genuine hardship beyond the last date of admission as given above; on the clear understanding that the attendance of all such students shall be counted from the commencement of the course. Students admitted after the commencement of the session, shall be required to pay all the fees and dues from the beginning of the academic session.

(d) The student shall be enrolled as a student of the University upon meeting the admission requirements and upon undertaking to pay the prescribed fee, deposits and any other prescribed charges before the prescribed dates.

(e) Concessions to BPL, SC/ST/Physically Handicapped and girls candidate shall be given as per CG Govt. norms.

ORDINANCE No. 04

The Courses of study for all Degrees, Diplomas and Certificates of the University

1. There shall be a **Board of Studies** for every program of study at the University.

2. The **Board of Studies** for each program shall consist of:

   (a) Head of the concerned Department.

   (b) One Professor in the concerned subject at the University.

   (c) One other senior teacher of the subject at the University.

   Provided that if the Board is constituted for a group of programs in nominating members under (a) and (b) above, care shall be taken to nominate such persons that all the programs of the group are represented.

   (d) The Board shall co-opt two experts of the program, at least one of whom shall be from the relevant industry or professional body. In case where the board is constituted for a group of programs, the board shall co-opt one expert from each subject and then the number of Co-opted members shall be equal to the number of programs for which the Board is constituted.

   (e) The Vice Chancellor shall nominate the Chairman of the Board/s of Studies. The Vice-Chancellor shall be the Chairman of the combined Boards of Studies meeting.

   (e) The term of the Board shall be three years.

3. Each Board shall lay down the detailed curriculum for the program leading to a Certificate, Diploma, Graduate Degree, and Post-Graduate Degree.

4. It shall also identify the standard books and other materials, which may be consulted for preparing the courses laid down for each program leading to Certificate, Diploma, Graduate Degree, or Post-Graduate Degree of the University.

5. The **Academic Council** shall decide program structure and the subjects to be included for meeting the qualifying requirements of various Certificates, Diplomas and Degrees of the University.

6. Details of Faculty/Departments, Under Graduate, Post Graduate Programs, M. Phil and Ph. D in all programs are as under :

S#	Faculty	Degree / Courses	
		Under Graduate	**Post Graduate**
1	**Faculty of Management Studies**	▪ BBA	▪ MBA
		▪ B H T M	▪ M H T M
		▪ B H M C T	▪ M H M C T
2	**Faculty of Commerce**	▪ B. Com	▪ M Com, MFC
3	**Faculty of Information Technology**	▪ B C A/ B. Tech.	▪ MCA/M. Tech.
4	Faculty of Arts & Humanities	▪ B A subjects English Economics History Public Administration Geography Hindi Sanskrit Psychology Philosophy Sociology Statistics Mathematics Mass Communication Journalism	▪ M A in English Economics History Public Administration Geography Hindi Sanskrit Psychology Philosophy Sociology Statistics Mathematics Mass Communication Journalism
		▪ B I Lib Sc	▪ M I Lib Sc
5	Faculty of Law	▪ LLB	▪ LLM
		▪ BA LLB	
		▪ B Sc LLB	
		▪ B Com LLB	
		▪ BBA LLB	
	ation	▪ B Ed	▪ M Ed
		▪ Bachelor of Physical Education	▪ Master of Physical Education

S#	Faculty	Degree / Courses	
		Under Graduate	Post Graduate
7	Faculty of Science and related subjects		
A	Faculty of Science	B. Sc.	M. Sc.
		▪ Physics	▪ Physics
		▪ Chemistry	▪ Chemistry
		▪ Mathematics	▪ Mathematics
		▪ Biology	▪ Biology
		▪ Applied Physics	▪ Applied Physics
		▪ Nuclear Physics	▪ Nuclear Physics
		▪ Applied Chemistry	▪ Applied Chemistry
		▪ Applied Mathematics	▪ Applied Mathematics
		▪ Engineering Mathematics	▪ Engineering Mathematics
		▪ Computer Science	▪ Computer Science
		▪ Microbiology	▪ Microbiology
		▪ Forestry	▪ Forestry

7. a. M Phil and Ph. D. programs will be offered in all above courses

   b. Other additional faculties, departments and degree/courses can be created from time to time as per decisions of the academic council, duly approved by governing body.

8. Details of courses i.e. MBA, BBA, BBA – LLB, B. Ed, BCA, MCA and BHMT are in subsequent Ordinances.

ORDINANCE No. 05

Master of Business Administration

1. **Introduction:** The MBA program of the university prepares the students with the knowledge, skills and strategic perspectives essential to business leadership and a managerial career in the world. The MBA program is designed to provide both a portfolio of strong functional skills and the ability to apply, adapt and integrate those skills in different management settings.

2. **Title:** Master of Business administration (MBA)

3. **Faculty:** Faculty of Management Studies

4. **Duration:** Two years/Four Semesters

5. **Eligibility:** Graduation in any discipline with 45% and above aggregate marks; Final year degree students awaiting results.

6. **Seats:** The class will have 120 seats and multiple sections can be setup.

7. **Admission Procedure:**

7.1. **Academic year**: There will be two semesters- **First** Semester:-From August to December, **Second** Semester:-From January to May. In addition, there will be summer term starting from 3rd week of May to last week of July

7.2. **Selection procedure**: The University will advertise into news paper about admission. The admission into the MBA program will be made through application/interview. Eligible applicants are required to apply for the program using the application form.

(i) The university will offer provisional admission subject to the students satisfying all the eligibility criteria. The admission will be confirmed only after all the required proof of eligibility have been produced by the student and verified by the admissions office.

(ii) Due weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.

(iii) Final year degree students who have not received the original certificates from the university will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

8. **Fee:**

Fee	Domicile*	Non-Domicile**
Fee per semester(Rs.)	65,000	78,000

* Students of Chhattisgarh. ** Student outside Chhattisgarh.

9. **Course structure:**

Year	First Semester			Second Semester		
	Course Code	**Unit**	**Course Title**	**Course Code**	**Unit**	**Course Title**
I	INM 511	3	Marketing Management-1	INM 512	2	Marketing management-2
	INM 531	3	Financial management-1	INM522	3	Financial management-2
	INM521	3	Quantitative methods	INM532	3	Operations Management
	INM 541	3	Organizational Behavior	INM542	3	Human Resource Management
	INM-551	3	Managerial Economics	INM552	3	Macro Economics &Business Environment
	INM561	3	Information Systems for managers	INM 572	3	Enterprise –Wide Information Systems
	INM571	3	Accounting for managers	INM562	2	Business Research Methods
	ILS 581	2	Business Communication	INM582	3	Legal Environment of Business
				INM 501	3	Soft Skill Lab - I
Summer Term	Summer Internship Program					
II	INM611	3	Management Control Systems	INM 612	3	Business Ethics & Corporate Governance
	INM 621	3	Business Strategy-1	INM 622	3	Business Strategy-II
	INM 602	3	Soft Skills lab-II	INM 692	3	Management Thesis –II
	INM 691	3	Management Thesis-1			Elective-V
			Elective-I			Elective-VI
			Elective-II			Elective-VII
			Elective-III			Elective-VIII
			Elective-IV			

Elective will be chosen from the table given below

Electives:

Marketing			
S No.	**Course Code**	**Unit**	**Course Title**
1	MKE611	3	Integrated Marketing Communication
2	MKE641	3	Services Marketing
3	MKE612	3	International Marketing
4	MKE632	3	Sales & Distribution Management
5	MKE631	3	Marketing Research
6	MKE621	3	B 2 B Marketing
7	MKE652	3	Consumer Behavior
8	MKE642	3	Retail Management
9	MKE622	3	Strategic Marketing Management
10	MKE651	3	Customer Relationship Management
11	MKE662	3	Brand Management

Banking			
S No.	**Course Code**	**Unit**	**Course Title**
1	BNK641	3	Money & Banking
2	BNK612	3	Credit Management
3	BNK631	3	Central Banking
4	BNK621	3	Commercial Banking
5	BNK611	3	Overview of Banking
6	BNK652	3	Banking Services Operations
7	BNK622	3	Rural Banking & Micro Finance
8	BNK632	3	Corporate Banking
9	BNK642	3	Small & Medium Enterprises Banking

Insurance			
S No.	**Course Code**	**Unit**	**Course Title**
1	INS611	3	Life Insurance
2	INS621	3	General Insurance
3	INS631	3	Risk & Insurance
4	INS641	3	Claims Management
5	INS612	3	Underwriting Management

Finance

S No.	Course Code	Unit	Course Title
1	FIE611	3	Strategic Financial Management
2	FIE621	3	Security Analysis
3	FIE612	3	Project Management
4	FIE631	3	Management of Financial Institutions
5	FIE641	3	Financial Risk Management

Human Resource Management

S No.	Course Code	Unit	Course Title
1	HRE622	3	Performance Management & Reward systems
2	HRE621	3	Training & Development
3	HRE611	3	Leadership Skills and Change Management
4	HRE612	3	Strategic HRM
5	HRE641	3	Employment Laws
6	HRE642	3	Managing Knowledge Workers
7	HRE631	3	Corporate Communications
8	HRE632	3	Human Resource Planning

Investments

S No.	Course Code	Unit	Course Title
1	IVE611	3	Security Analysis
2	IVE621	3	Portfolio Management & Mutual Funds
3	IVE631	3	Personal Financial Planning
4	IVE641	3	Wealth Management
5	IVE621	3	Investment Banking & Financial Services

IT & Systems

S No.	Course Code	Unit	Course Title
1	ITS611	3	E – Businesses
2	ITS612	3	Software Engineering & Quality Management
3	ITS621	3	System Analysis & Design
4	ITS631	3	Java Application Development
5	ITS622	3	IT Enabled services
6	ITS641	3	Relational Database Management Systems
7	ITS632	3	Date warehousing
8	ITS642	3	Data Mining

Accounting			
S No.	**Course Code**	**Unit**	**Course Title**
1	FIE622	3	Advanced Management Accounting
2	FIE632	3	Advanced Financial Accounting

10. Medium of Instruction: Medium of Instruction will be English/Hindi only.

Component	Duration(hr/minute)	Weightage (%)
Test I	50 min	16
Test II	50 min	17
Test III	50 min	17
Quiz(2)	20 min each	5 each
Comprehensive Examination	3 Hrs	40

11. Scheme of Examination and Evaluation:
It comprises numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6
D	Poor	4
E	Exposed	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report certain events/facts in suitable words as Incomplete (I), Grade Awaited (GA), Withdrawn (W),

Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP). Not cleared (NC).

CGPA is the weighted average of the grade points of the entire letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum u_i g_i}{\sum u_i} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... Denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

(i) Has cleared all the courses prescribed for him/her in his/her program

(ii) Has obtained a minimum CGPA of 5.5 in under student program.

12. **Allocation of Division:** The following classification based on CGPA will be made and mentioned in the graduation certificate of the student.

Distinction: CGPA 9.00 or above.

I Division: CGPA 7.00 or more but less than 9.00.

II Division: CGPA 5.50 or more but less than 7.00.

13. **General**: In all matters pertaining to courses, the decision of the Vice Chancellor of the University shall be final. In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

ORDINANCE No. 06

Bachelor of Business Administration – LLB

1. **Introduction**: BBA- LLB program is a five year, full time, campus based integrated program of two degrees BBA and LLB. The degree may be given with or without honors and a student opting for honors degree has to complete 8 courses in any stream in addition to the regular courses to be eligible for honors degree. It consists of core Management courses which are being taught or equivalent courses of BBA program of the University and Law Courses as indicated by the Bar Council of India in the Schedule I of the Legal Education Rules of Part IV of Bar Council Rules.

2. **Title**: Bachelor of Business Administration – LLB (BBA - LLB)

3. **Faculty**: Faculty of Law

4. **Duration**: Five Years/ Ten Semester

5. **Eligibility:** 10+2 or its equivalent with aggregate 50% and above in any discipline

6. **Seats**: The class will have 60 seats and multiple sections can be set up.

7. **Admission procedure**:
   - 7.1. **Academic year**: There will be two semesters- First Semester:-From August to December, Second Semester:-From January to May. In addition, there will be summer term starting from 3rd week of May to last week of July.
   - 7.2. **Selection procedure**: The University will advertise about admission into news paper. The admission into the BBA program will be made through application.
     - (i) The university will offer provisional admission subject to the students satisfying the eligibility criteria. The admission will be confirmed only after the required proof of eligibility have been produced by the student and verified by the admissions office.
     - (ii) Due Weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.
     - (iii) Final year students of 10+2 who have not received the original certificates from the board will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

8. Fees:

Fee	Domicile*	Non-Domicile**
Fee per semester(Rs.)	23,500	30,000

* Students of Chhattisgarh **Students from outside Chhattisgarh

9. Course Structure:

Year	First Semester			Second Semester		
	Course Code	Unit	Course Title	Course Code	Unit	Course Title
I	EG 111	3	English Language Skills – I	EG 112	3	English Language Skills – II
	HS 121	3	Dynamics of Social Change	MG 122	3	Business Statistics
	MG 131	3	Principles of Management	HS 132	3	Introductory Psychology
	IT 141	3	Introduction to Computers	MG 142	3	Managerial Economics
	LL 151	3	Law of General Contracts	LL 152	3	Law of Special Contracts
	LL161	3	Orientation to Law & Jurisprudence and Interpretation of Statutes	LL 162	3	Law of Torts and Consumer Law
				LC 172	2	Clinical – I (Moot Court)
Summer Term			Legal Internship I			
II	MG 211	3	Business Environment	MG 212	3	Financial Management
	MG 221	3	Marketing Management	MG 222	3	Human Resource Management
	MG 231	3	Financial Accounting	MG 232	3	Project Management
	LL 241	3	Indian Penal Code	LL 242	3	Constitutional Law – II
	LL 251	3	Constitutional Law – I	LL 252	3	Law of Evidence
	LL 261	3	Family Law – I	LL 262	3	Family Law – II
	LC 271	2	Clinical – II (Drafting, pleading etc)	LC 272	2	Clinical – III (Professional ethics etc.)
Summer Term			Legal Internship II			
III	MG 311	3	Business Strategy & Policy	MG 312	3	Money, Banking & Financial System
	MG 321	3	Mergers and Acquisitions	MG 322	3	Organizational Behavior
	MG 331	3	Corporate Governance & Business Ethics	LL 332	3	Intellectual Property Rights
	LL 341	3	Property and Easement Law	LL 342	3	Criminal Procedure Code
	LL 351	3	Company Law	LL 352	3	Environmental Law
	LL 361	3	Civil Procedure code	LL 362	3	Labour Laws – I
	LC 371	2	Clinical – IV (ADR)		3	Elective – II
		3	Elective – I			
Summer Term				Legal Internship III		

Year	First Semester			Second Semester		
	Course Code	Unit	Course Title	Course Code	Unit	Course Title
IV	MG 411	3	Forensic Accounting	MG 412	3	Management Information Systems
	LL 421	2	Land Laws	LL 422	3	Alternate Dispute Resolution
	LL 431	3	Public International Law	LL 432	2	Law of Poverty, Society and Rural Development
	LL 441	3	Law of Medicine and Health	LL 442	3	Labour Laws – II
		3	Elective – III		3	Elective – IV
		3	Honors Course – I		3	Honors Course – III
		3	Honors Course –II		3	Honors Course– IV
Summer Term	Legal Internship IV					
V	LL 511	3	Securities & Investment Law	LL 512	3	Banking and Insurance Law (including MV Act)
	LL 521	3	International Trade Law	LL 522	3	Administrative Law
	LL 531	3	Principles of Taxation Laws	LL 532	2	Human Rights and Humanitarian Law
	LS 551	2	Seminar	LL 542	3	Cyber Laws
		3	Elective – V		3	Elective – VI
		3	Honors Course – V		3	Honors Course – VII
		3	Honors Course – VI		3	Honors Course– VIII
Summer Term	Legal Internship V					

Electives Courses in Law

Elective – I (Constitutional Law)

LL 450 Citizenship & Emigration Law

LL 451 Principles of Legislation and Interpretation of Statutes

LL 452 Media Law

Elective – II (Business Law)

LL 453 Competition Law

LL 454 Law of Bankruptcy & Insolvency

LL 455 Law of Infrastructure Development and Real Estate

Elective – III (International Trade Law)

LL 456 International Commercial Arbitration

LL 457 Economic Developments, IMF & WTO

LL 458 International Banking & Finance

Elective – IV (Crimes & Criminology)

LL 459 White Collar Crimes

LL 460 Criminal Psychologies

LL 461 Comparative Criminal Law

Elective – V (International Law)

LL 462 Private International Law

LL 463 International Criminal Law and International Criminal Court of Justice

LL 464 International Business Dispute Resolution Mechanisms

Elective – VI (Law and Agriculture)

LL 465 Farmers and Breeders Rights

LL 466 Agricultural Lending and Rural Infrastructure Development

LL 467 Law on Micro-finance and Micro-insurance in India – Institutions and Regulatory Framework

Courses for Awarding Honor's Degree

1. Constitutional Law

LH 511 Legal and Constitutional History of India

LH 512 Comparative Constitution – US, India and UK

LH 513 Local Self-Governments, Gram Panchayat and Municipal Administration

LH 514 Law on Education and Religion

LH 515 Right to Information

LH 516 Legislative Drafting

LH 517 Indian Federalism and Judicial Independence

LH 518 Freedoms of Press and Expression

2. Business Law Group

LH 521 Law and Economics

LH 522 Law of Carriage, Transportation and Insurance

LH 523 Law of Mergers and Governance

LH 524 International Contracts Law

LH 525 White Collar Crimes and Money Laundering

LH 526 Law of Foreign Trade and Exchange

LH 527 E-Commerce / Contracts and Law

LH 528 International Banking and Law

3. International Law

LH 531 Law relating to Regional Trade Agreements

LH 532 Trans boundary Exports, Imports and Anti-dumping Law

LH 533 WTO and GATS

LH 534 Law of the Sea/Maritime Law

LH 535 Law of the Aviation

LH 536 International Environmental Law

LH 537 International Labor Organizations and Labor Law

LH 538 International Criminal Law and Criminal Court

4. **Intellectual Property Rights**

LH 541 Evolution IPR Treaties and Conventions

LH 542 Copyright Law

LH 543 Law of Patents

LH 544 Law of Trademarks and Service Marks

LH 545 Traditional Knowledge, GI and Farmer Rights

LH 546 Other Intellectual Property

LH 547 IPR Valuations and Management

LH 548 IPR Protections and Technology

9. **Medium of Instruction:** Medium of instruction will be English/Hindi only.

10. Scheme of Examination and Evaluation:

Examination scheme for all courses is mentioned below:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 mins	16
Test II	50 mins	17
Test III	50 mins	17
Quiz(2)	20 mins each	5 each
Comprehensive Examination	3 hr	40

It comprises of numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6
D	Poor	4
E	Exposed	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report for a student certain events/facts in suitable words as Incomplete (I),Grade Awaited (GA), Withdrawn (W), Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP), Not cleared (NC)

CGPA is the weighted average of the grade points of the entire letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum uigi}{\sum ui} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... Denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have become fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

(i) Has cleared all the courses prescribed for him/her in his/her program.

(ii) Has obtained a minimum CGPA of 4.5 in undergraduate program.

11. **Allocation of Division:** The following classification based on CGPA will be made and mentioned in the graduation certificate of the student:-

Distinction- CGPA 9.00 or above

First Division-CGPA 7.00 or more but less than 9.00

Second Division-CGPA 4.50 or more but less than 7.00

12. **General**: In all matters pertaining to courses, the decision of the Vice Chancellor of the university shall be final.

In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

ORDINANCE No. 07

Bachelor of Education – B Ed

1. **Title**: Bachelor of Education – B Ed

2. **Faculty**: Faculty of Education

3. **Duration**: One Year

4. **Eligibility:** Graduation in any discipline with 45% and above aggregate marks. Final year degree students awaiting results.

5. **Seats**: The class will have 60 seats and multiple sections can be set up.

6. **Admission procedure**:

   7.1 **Academic year**: There will be two semesters- **First** Semester:-From August to December, Second Semester:-From January to May. In addition, there will be summer term starting from 3rd week of May to last week of July.

   7.2. **Selection procedure**: The University will advertise about admission into news paper. The admission into the B. Ed. program will be made through application.

   (i) The university will offer provisional admission subject to the students satisfying the eligibility criteria. The admission will be confirmed only after the required proof of eligibility have been produced by the student and verified by the admissions office.

   (ii) Due Weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.

   (iii) Final year degree students who have not received the original certificates from the university will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

7. **Fees:**

Fee	Domicile*	Non-Domicile**
Fee per semester(Rs.)	15,000	20,000

* Students of Chhattisgarh **Students from outside Chhattisgarh

9. **Course Structure:**

Year	First Semester		
	Course Code	**Unit**	**Course Title**
I	EDU411	3	Objectives and Functions of Education
	EDU421	3	Educational Psychology
	ELC 431	3	Pedagogy
	ELC 441	3	Communication & Human Skills
	PKC XX	3	Methodology of Teaching I
	PKC XX	3	Methodology of Teaching II
Winter Term			**Teacher Internship Program**
	Second Semester		
I	EDU412	3	Perspectives in Modern Education
	EDU422	3	Management of Schools
	ELC 432	3	IT in Education
	ELC 442	3	Creativity
	ELC 452	3	Project-Based Learning with Multimedia
	ELC 462	3	Counseling & Mentoring Skills
	PKC 410	1	Action Research Project
	PKC 420	1	School Management Project

8. **Medium of Instruction:** Medium of instruction will be English/Hindi only.

9. **Scheme of Examination and Evaluation:**

Examination scheme for all courses is mentioned below:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 mins	16
Test II	50 mins	17
Test III	50 mins	17
Quiz(2)	20 mins each	5 each
Comprehensive Examination	3 hr	40

It comprises of numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6
D	Poor	4
E	Exposed	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report for a student certain events/facts in suitable words as Incomplete (I), Grade Awaited (GA), Withdrawn (W), Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP), Not cleared (NC)

CGPA is the weighted average of the grade points of the entire letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum ui gi}{\sum ui} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... Denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have become fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

i. Has cleared all the courses prescribed for him/her in his/her program.

ii. Has obtained a minimum CGPA of 4.5 in undergraduate program.

11. **Allocation of Division:** The following classification based on CGPA will be made and mentioned in the graduation certificate of the student:-

Distinction- CGPA 9.00 or above

First Division-CGPA 7.00 or more but less than 9.00

Second Division-CGPA 4.50 or more but less than 7.00

12. **General**: In all matters pertaining to courses, the decision of the Vice Chancellor of the university shall be final.

In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

ORDINANCE No. 08

Bachelor of Business Administration

1. **Introduction**: The business environment is experiencing unprecedented changes, creating new opportunities and challenges. Paradigms are shifting in every industry and in every economy. New Knowledge and new skills are required for success in this time of transition and therefore, there is need to create professionals who can lead and foster creativity and innovation in a dynamic technological environment with a strong focus on profits and shareholder value maximization. The BBA program has been started by the university with a view to impart in-depth knowledge and broad understanding of the basics of Management. The program focuses on various areas of management and also equips them to pursue MBA degree program in due course. It incorporates contemporary knowledge and skills, both functional and integrative.

2. **Title**: Bachelor of Business Administration (BBA)

3. **Faculty**: Faculty of Management Studies

4. **Duration**: Three Years/ Six Semester

5. **Eligibility:** 10+2 or its equivalent with aggregate 50% and above in any discipline

6. **Seats**: The class will have 60 seats and multiple sections can be set up..

7. **Admission procedure**:

   7.1. **Academic year**: There will be two semesters- **First** Semester:-From August to December, Second Semester:-From January to May. In addition, there will be summer term starting from 3rd week of May to last week of July.

   7.2. **Selection procedure**: The University will advertise about admission into news paper. The admission into the BBA program will be made through application.

   (i) The university will offer provisional admission subject to the students satisfying the eligibility criteria. The admission will be confirmed only after the required proof of eligibility have been produced by the student and verified by the admissions office.

   (ii) Due Weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.

   (iii) Final year students of 10+2 who have not received the original certificates from the board will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

8. Fees:

Fee	Domicile*	Non-Domicile**
Fee per semester(Rs.)	15,000	17,500

* Students of Chhattisgarh **Students from outside Chhattisgarh

9. Course Structure:

Year	First Semester			Second Semester		
	Course Code	Unit	Course Title	Course Code	Unit	Course Title
I	EGL101	3	English Language Skills I	EGL 112	3	English Language Skills II
	MG121	3	Financial Accounting I	MG 122	3	Financial Accounting II
	MATH101	3	Business Statistics	MATH102	3	Quantitative Methods
	MG 111	3	Managerial Economics I	MG 132	3	Managerial Economics II
	CB101	3	Introduction to Computers	CB102	3	Computer Programming
	MG131	3	Principles of Management	HS 204	3	Introductory Psychology
Summer Term			Summer Internship I			
II	TA204	3	Technical Report Writing	MG202	3	Financial Management
	MG211	3	Business Law I	MG212	3	Business Law II
	MG221	3	Management Accounting	MG222	3	Operations Management
	MG231	3	Marketing Management I	MG232	3	Marketing Management II
	MG241	3	Organizational Behavior	MG242	3	Human Resource Management
	SS201	3	Soft Skills I	SS202	3	Soft Skills II
Summer Term			Summer Internship II			
III		3	Humanities Elective I		3	Humanities Elective II
	MG301	3	Business Strategy & Policy	MG302	3	International Business
	MG311	3	Project Management	MG312	3	Money, Banking, & Financial Market
	MG321	3	Business Environment	MG322	3	Insurance Management
		3	Elective I		3	Elective III
		3	Elective II		3	Elective IV

Electives

S No.	Course Code	Unit	Course Title
1	MG331	3	Sales Management
2	MG341	3	Advertising and Sales Promotion
3	MG351	3	Working Capital Management
4	MG361	3	Life Insurance
5	MG371	3	Management Information System
6	MG332	3	Service Marketing
7	MG342	3	Consumer Behavior
8	MG352	3	Bank Management
9	MG362	3	General Insurance
10	MG372	3	Database Management Systems

Humanities Elective

S No.	Course Code	Unit	Course Title
1	HS201	3	Dynamics of Social Change
2	HS305	3	Current Affairs – Indian
3	HS302	3	Heritage of India
4	HS202	3	Introductory Philosophy
5	HS303	3	Comparative Religion
6	HS304	3	Current Affairs – International

9. **Medium of Instruction:** Medium of instruction will be English/Hindi only.

10. **Scheme of Examination and Evaluation:**

Examination scheme for all courses is mentioned below:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 mins	16
Test II	50 mins	17
Test III	50 mins	17
Quiz(2)	20 mins each	5 each
Comprehensive Examination	3 hr	40

It comprises of numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6
D	Poor	4
E	Exposed .	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report for a student certain events/facts in suitable words as Incomplete (I), Grade Awaited (GA), Withdrawn (W), Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP), Not cleared (NC)

CGPA is the weighted average of the grade points of all the letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum uigi}{\sum ui} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... Denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have become fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

i. Has cleared all the courses prescribed for him/her in his/her program.

ii. Has obtained a minimum CGPA of 4.5 in undergraduate program.

11. **Allocation of Division:** The following classification based on CGPA will be made and mentioned in the graduation certificate of the student:-

Distinction- CGPA 9.00 or above

First Division-CGPA 7.00 or more but less than 9.00

Second Division-CGPA 4.50 or more but less than 7.00

12. **General**: In all matters pertaining to courses, the decision of the Vice Chancellor of the university shall be final.

In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

ORDINANCE No. 09

Bachelor of Computer Administration (BCA)

1. **Title**: Bachelor of Business Administration (BCA).

2. **Faculty**: Faculty of Science & Technology

3. **Duration**: Three Years/ Six Semester

4. **Eligibility:** 10+2 or its equivalent with aggregate 50% and above in any discipline

5. **Seats**: The class will have 60 seats and multiple sections can be set up.

6. **Admission procedure**:

   Academic year: There will be two semesters- **First** Semester:-From August to December, Second Semester:-From January to May. In addition, there will be summer term starting from 3rd week of May to last week of July.

   Selection procedure: The University will advertise about admission into newspaper. The admission into the BCA program will be made through application.

   (i) The university will offer provisional admission subject to the students satisfying the eligibility criteria. The admission will be confirmed only after the required proof of eligibility have been produced by the student and verified by the admissions office.

   (ii) Due Weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.

   (iii) Final year students of 10+2 who have not received the original certificates from the board will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

7. **Fees:**

Fee	Domicile*	Non-Domicile**
Fee per semester(Rs.)	15,000	17,500

* Students of Chhattisgarh **Students from outside Chhattisgarh

8. Course Structure:

Year	First Semester			Second Semester		
	Course Code	Unit	Course Title	Course Code	Unit	Course Title
I	EGL101	3	English Language Skills - I	EGL102	3	English Language Skills - II
	CA201	3	Information Technology Trends	MGT122	3	Fundamentals of Finance & Accounting
	MATH101	3	Mathematics - I	MATH102	3	Mathematics - II
	MATH111	3	Probability and Statistics	CA232	3	Computer Organization
	MGT201	3	Principles of Management	ECON201	3	Principles of Economics
	TA103	3	Computer Programming - I	TA201	3	Computer Programming - II
Summer Term				Summer Project I		
II	CA202	3	System Analysis and Design	CA302	3	Software Engineering
	CA211	3	Database Management Systems	MATH303	3	Operations Research
	CA221	3	Data Structures & Algorithms	CA304	3	Visual Basic Programming
	SS263	3	Soft Skills	CA301	3	Operating Systems
	EGL201	3	Technical Report Writing	CA242	3	Web technologies
	CA231	3	Object Oriented Programming	CA303	3	Java Programming
Summer Term				Summer Internship II		
III	CA311	3	Data communication and Computer Networks	CA401	3	Computer Graphics
	CA212	3	Dot Net Technologies	CA402	3	E – Commerce
	CA414	3	Software Testing and Quality Management	CA321	3	ASP.Net
	CA408	3	Advanced Java Programming	CA491	3	IT Project
			Elective I			Elective III
			Elective II			Elective IV

Electives:

Course Code	Unit	Course Title	Course Code	Unit	Course Title
CA401	3	Data Warehousing and Data Mining	CA411	3	Intranet Administration
CA402	3	Compiler Design	CA412	3	Network Programming
CA403	3	Artificial Intelligence	CA413	3	Theory of Computation
CA404	3	Multimedia Systems	CA414	3	Software Project Management
CA405	3	Unix and Shell Programming	CA415	3	Network Security & Analysis
CA406	3	Management Information Systems	CA416	3	Mobile Communication and Wireless Markup Language

9. **Medium of Instruction:** Medium of instruction will be English/Hindi only.

10. **Scheme of Examination and Evaluation:**

Examination scheme for all courses is mentioned below:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 mins	16
Test II	50 mins	17
Test III	50 mins	17
Quiz(2)	20 mins each	5 each
Comprehensive Examination	3 hr	40

It comprises of numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6
D	Poor	4
E	Exposed	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report for a student certain events/facts in suitable words as Incomplete (I),Grade Awaited (GA), Withdrawn (W), Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP), Not cleared (NC)

CGPA is the weighted average of the grade points of the entire letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum uigi}{\sum ui} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... Denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have become fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

iii. Has cleared all the courses prescribed for him/her in his/her program.

iv. Has obtained a minimum CGPA of 4.5 in undergraduate program.

11. Allocation of Division: The following classification based on CGPA will be made and mentioned in the graduation certificate of the student:-

Distinction- CGPA 9.00 or above

First Division-CGPA 7.00 or more but less than 9.00

Second Division-CGPA 4.50 or more but less than 7.00

12. General: In all matters pertaining to courses, the decision of the Vice Chancellor of the university shall be final.

In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

ORDINANCE No. 10

Master of Computer Administration (MCA)

1. **Title**: Master of Business Administration (MCA)

2. **Faculty**: Faculty of Science & Technology

3. **Duration**: Three Years/ Six Semester

4. **Eligibility:** Graduation in any discipline with 45% and above aggregate marks; Final year degree students awaiting results.

5. **Seats**: The class will have 60 seats and multiple sections can be set up.

6. **Admission procedure**:

   Academic year: There will be two semesters- **First** Semester:-From August to December, Second Semester:-From January to May. In addition, there will be summer term starting from 3rd week of May to last week of July.

   Selection procedure: The University will advertise about admission into news paper. The admission into the MCA program will be made through application.

   (i) The university will offer provisional admission subject to the students satisfying the eligibility criteria. The admission will be confirmed only after the required proof of eligibility have been produced by the student and verified by the admissions office.

   (ii) Due Weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.

   (iii) Final year degree students who have not received the original certificates from the university will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

7. **Fees:**

Fee	Domicile*	Non-Domicile**
Fee per semester(Rs.)	30,000	38,000

* Students of Chhattisgarh **Students from outside Chhattisgarh

8. Course Structure:

	Course Code	Unit	Course Title	Course Code	Unit	Course Title
				Second Semester		
I	CA421	4	Programming & Problem Solving with C & C++	CA430	3	Data Structures
	CA422	3	Computer Organization	CA431	4	Java Application Development
	CA423	3	Discrete Mathematics	CA432	3	Data Communication and Computer Networks
	CA424	4	Database Management System	CA433	3	Operating System
	CA425	3	Principles of Management	CA434	3	Probability and Statistics
	CA426	3	Financial Accounting	CA435	3	Financial Management - I
				CA436	3	Soft Skills - I
Summer Term			**Summer Internship Project I**			
II	CA530	3	Design and Analysis of Algorithms	CA540	3	Software Engineering
	CA531	4	OOAD and UML	CA541	4	Dot Net Technologies
	CA532	4	Web Technologies	CA542	3	Management Information and Decision Support System
	CA533	3	Financial Management - II	CA543	3	Soft Skills - III
	CA534	3	Operations Research			Elective I
	CA535	3	Computer System & Network Security			Elective II
	CA536	3	Soft Skills - II			Elective III
Summer Term			**Summer Internship Project II**			
III	CA650	3	Enterprise Application Development using Java	CA570	25	Internship Or Thesis
	CA651	3	Computer Graphics			
			Elective - IV			
			Elective - V			
			Elective - VI			
			Elective - VII			
			OR Internship or Thesis			OR 1st semester, 3rd year course

Electives:

Course Code	Unit	Course Title	Course Code	Unit	Course Title
CA644	3	Artificial Intelligence	CA653	3	Parallel & Distributed Database System
CA645	3	Advance Operating Systems	CA654	3	Multimedia Systems
CA646	3	Theory of Computing	CA569	3	Software Testing & Quality Management
CA647	3	Database Security & Administration	CA544	3	IT in Banking & Accounting
CA648	3	Program Paradigms	CA545	3	Management Accounting
CA649	3	Software Project Management	CA546	3	Enterprise Solution
CA655	3	Data Warehousing & Data Mining	CA662	3	Compiler Design
CA656	3	Mobile Computing	CA663	3	Image Processing
CA657	3	Software Design Pattern	CA664	3	Unix/Linux System Administration
CA658	3	Embedded Systems	CA665	3	Computer Simulation and Modeling
CA659	3	Advanced Topic in Computer Network	CA666	3	Spatial Database
CA660	3	Neural Network Computing	CA567	3	Investment Banking & Financial Services
CA661	3	Bio – informatics	CA568	3	Financial Markets

9. **Medium of Instruction:** Medium of instruction will be English/Hindi only.

10. **Scheme of Examination and Evaluation:**

Examination scheme for all courses is mentioned below:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 mins	16
Test II	50 mins	17
Test III	50 mins	17
Quiz(2)	20 mins each	5 each
Comprehensive Examination	3 hr	40

It comprises of numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6
D	Poor	4
E	Exposed	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report for a student certain events/facts in suitable words as Incomplete (I),Grade Awaited (GA), Withdrawn (W), Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP), Not cleared (NC)

CGPA is the weighted average of the grade points of the entire letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum uigi}{\sum ui} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... Denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have become fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

a. Has cleared all the courses prescribed for him/her in his/her program.

b. Has obtained a minimum CGPA of 4.5 in undergraduate program.

11. **Allocation of Division:** The following classification based on CGPA will be made and mentioned in the graduation certificate of the student:-

Distinction- CGPA 9.00 or above

First Division-CGPA 7.00 or more but less than 9.00

Second Division-CGPA 4.50 or more but less than 7.00

12. **General**: In all matters pertaining to courses, the decision of the Vice Chancellor of the university shall be final.

In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

ORDINANCE No. 11

Bachelor of Hospitality & Tourism Management (BHTM)

1. **Title**: Bachelor of Hospitality & Tourism Management (BHTM)

2. **Faculty**: Faculty of Management Studies

3. **Duration**: Three Years/ Six Semester

4. **Eligibility:** 10+2 or its equivalent with aggregate 50% and above in any discipline

5. **Seats**: The class will have 60 seats and multiple sections can be set up.

6. **Admission procedure**:

   7.1. **Academic year**: There will be two semesters- **First** Semester:-From August to December, Second Semester:-From January to May. In addition, there will be summer term starting from 3rd week of May to last week of July.

   7.2. **Selection procedure**: The University will advertise about admission into news paper. The admission into the BHTM program will be made through application.

   (i) The university will offer provisional admission subject to the students satisfying the eligibility criteria. The admission will be confirmed only after the required proof of eligibility have been produced by the student and verified by the admissions office.

   (ii) Due Weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.

   (iii) Final year students of 10+2 who have not received the original certificates from the board will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

7. **Fees:**

Fee	Domicile*	Non-Domicile**
Fee per semester(Rs.)	15,000	17,500

* Students of Chhattisgarh **Students from outside Chhattisgarh

8. Course Structure:

Year	First Semester			Second Semester		
	Course Code	Unit	Course Title	Course Code	Unit	Course Title
I	EGL101	3	English Language Skills - I	EGL102	3	English Language Skills - II
	HTM101	3	Introduction to Tourism & Hospitality	CA102	3	Information Systems in Hospitality & Tourism
	MGT122	3	Business Statistics	HTM102	3	Front Office Operations -I
	IT141	3	Introduction to computers	HTM122	3	Food Production
	HTM111	3	Economics for Hotel & Tourism	HTM132	3	Nutrition & Food Science
	HTM121	3	Basics of Food Production	HTM142	3	Fundamentals of Food & Beverage Service
Summer Term	Summer Internship I					
II	HTM201	3	Food Production Operations	SG212	3	Soft Skills
	MG241	3	Mgmt. Principles & Human Resource Mgmt.	HTM202	3	Accommodation Operations - II
	HTM211	3	Food & Beverage Service Operations - I	HTM212	3	Hotel & Tourism Law
	HTM221	3	Hotel Accounting	HTM222	3	Food & Beverage Service Operations - II
	ELG201	3	Technical Report Writing	HTM232	3	Tourism & Hospitality Marketing
	HTM231	3	Accommodation Operations - I	HTM242	3	Front Office Operations -II
Summer Term	Summer Internship II					
III	HTM301	3	Tourism in India	HTM302	20	Internship
	HTM311	3	Tour Organization			
			Elective-I			
			Elective-II			
			Elective-III			
			Elective-IV			
			Foreign Language Course			

Electives:

Course Code	Unit	Course Title	Course Code	Unit	Course Title
HTM321	3	Advanced F&B Operations	HTM326	3	Destination Marketing
HTM322	3	Accommodation Management	HTM327	3	Management of Events
HTM323	3	Food Safety & Quality	HTM328	3	MICE Management
HTM324	3	Facility Planning	HTM329	3	Customer Relationship Management
HTM325	3	Geography of Tourism	HTM330	3	Supply Chain Management

Foreign Language Course:

Course Code	Unit	Course Title	Course Code	Unit	Course Title
FLC101	3	Beginning French	FLC104	3	Beginning Spanish
FLC102	3	Beginning German	FLC105	3	Beginning Russian
FLC103	3	Beginning Chinese	FLC106	3	Beginning Japanese

9. **Medium of Instruction:** Medium of instruction will be English/Hindi only.

10. **Scheme of Examination and Evaluation:**

Examination scheme for all courses is mentioned below:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 mins	16
Test II	50 mins	17
Test III	50 mins	17
Quiz(2)	20 mins each	5 each
Comprehensive Examination	3 hr	40

It comprises of numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6
D	Poor	4
E	Exposed	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report for a student certain events/facts in suitable words as Incomplete (I), Grade Awaited (GA), Withdrawn (W), Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP), Not cleared (NC)

CGPA is the weighted average of the grade points of the entire letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum uigi}{\sum ui} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... Denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have become fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

a. Has cleared all the courses prescribed for him/her in his/her program.

b. Has obtained a minimum CGPA of 4.5 in undergraduate program.

11. Allocation of Division: The following classification based on CGPA will be made and mentioned in the graduation certificate of the student:-

Distinction- CGPA 9.00 or above

First Division-CGPA 7.00 or more but less than 9.00

Second Division-CGPA 4.50 or more but less than 7.00

12. General: In all matters pertaining to courses, the decision of the Vice Chancellor of the university shall be final.

In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

ORDINANCE No. 12

Bachelor of Technology (B. Tech) – Civil Engineering

1. **Introduction**: With basic infrastructure in science and technology in place, there is an urgent need for India to now move towards modernization and benchmarking with world class quality. Science and Technology plays a key role in shaping the future of India in the new century. For the same, B. Tech Program has been designed with a contemporary curriculum, and latest pedagogical methods. The program equips the students with knowledge and skills required for a successful career in engineering and technology.

   The B. Tech Program is a four year, eight semesters, campus based program and provides cutting edge education to equip students with comprehensive and critical understanding in various branches of engineering.

2. **Title:** Bachelor of Technology. The following branches of engineering are offered:-
   Civil Engineering (CE)
   Computer Science & Engineering (CSE)
   Electronics & Communication Engineering (ECE)
   Mechanical Engineering (ME)

3. **Faculty** : Faculty of Science and Technology

4. **Duration** : 4 Years/ Eight Semesters

5. **Eligibility**: 10+2 or its equivalent with aggregate 50% and above with pass in each of the Mathematics, Physics, Chemistry and English subjects.

6. **Seats**: The class will have 60 seats for each branch of engineering and multiple sections can be set up.

7. **Admission Procedure**:
   - 7.1. **Academic year**: There will be two semesters- **First** Semester:-From August to December, **Second** Semester:-From January to May. In addition to it, there will be summer internship starting from 3rd week of May to 2nd week of July.
   - 7.2. **Selection procedure**: The University will advertise about admission into news paper. The admission into the B. Tech. (CE) program will be made through application/test.
   - i. The university will offer provisional admission subject to the students satisfying the eligibility criteria. The admission will be confirmed only after the required proof of eligibility have been produced by the student and verified by the admissions office.
   - ii. Due Weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.
   - iii. Final year students of 10+2 who have not received the original certificates from the board will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

8. Fees:

Fee	Domicile*	Non-Domicile**
Fee per semester(Rs.)	32,500	40,500

Students of Chhattisgarh **Students from outside Chhattisgarh

9. Course Structure:

Course Structure for B. Tech. in Civil Engineering

Year	First Semester			Second Semester		
	Course Code	Unit	Course Title	Course Code	Unit	Course Title
I	TA 103	3	Computer Programming I	AO 101	3	Probability & Statistics
	CH 101	3	Chemistry I	CH 102	3	Chemistry II
	MA 101	3	Mathematics I	MA 102	3	Mathematics II
	PH 101	3	Physics I	PH 102	3	Physics II
	ES 101	3	Thermodynamics	TA 102	4	Workshop Practice
	TA 101	4	Engineering Graphics	TA 201	3	Computer Programming II
Summer Term	IP 101	5	Internship Program – I			
II	ES 201	3	Electrical Sciences I	ES 203	3	Electrical Sciences II
	MA 201	3	Mathematics III	ES 204	3	Structure & Properties of Materials
	TA 202	2	Measurement Techniques I	TA 203	4	Measurement Techniques II
	EN 201	3	Principles of Economics	MG 201	3	Principles of Management
	TA 204	3	Technical Report Writing	CE 201	3	Fluid Mechanics
	ES 202	3	Mechanics of Solids	CE 202	4	Geodesy
				HS 201	3	Humanities & Social Science Course (Elective)*
Summer Term	IP 201	5	Internship Program – II			
III	AO 301	3	Optimization	AO 302	3	Operations Research
	AO 304	3	Control Systems	AO 303	3	Numerical analysis
	CE 301	3	Analysis of structures	CE 302	3	Construction Planning & Project Management
	CE 311	4	Geotechnical Engineering	CE 312	3	Design of Steel Structures
	CE 321	4	Hydraulics and Hydraulic Machines	CE 322	4	Transportation Engineering
	CE 331	4	Design of Concrete Structures	CE 332	4	Water Supply & Waste Water Management
IV			Electives(6)**	IP 401 TS 401 TS 402	16	Internship program III or Thesis & Seminar

*Students have to choose one out of four humanities courses offered as elective.
**Six elective courses are offered out of the list given in the attached table

*** Humanities and Social Science Courses (Elective)**

No.	Course Code	Unit	Course Title
1	HS 201	3	Dynamics of Social Change
2	HS 202	3	Introductory Philosophy
3	HS 204	4	Introductory Psychology
4	HS 302	3	Heritage of India

<u>Specialized Discipline Course other than compulsory (Electives)</u>**

Civil Engineering (CE)

S. No.	Course Code	Unit	Course Title
1	CE 401	3	Disaster Management
2	CE 402	3	Environmental Engineering
3	CE 411	3	Earthquake Engineering
4	CE 412	3	Geotechnical Earthquake Engineering
5	CE 421	3	Design of Bridge Structures
6	CE 422	3	Geographical Information system
7	CE 431	3	Structural Dynamics
8	CE 432	3	Concrete Technology
9	CE 441	3	Water Resources Development
10	CE 442	3	Computer Aided Design in Civil Engineering
11	CE 451	3	Finite Element Analysis
12	CE 452	3	Stiffness & Flexibility Method of Analysis
13	CE 461	3	Irrigation Engineering
14	CE 462	3	Water Power Engineering
15	CE 471	3	Design of Masonry & Timber Structure
16	CE 472	3	Design of Prestressed Concrete Structures
17	CE 491	3	Special Projects

10. Medium of Instruction: The medium of instruction will be in English/Hindi only.

11. Scheme of Examination and Evaluation:

Examination scheme for all courses is mentioned below:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 min	16
Test II	50 min	17
Test III	50 min	17
Quiz(2)	20 min each	5 each
Comprehensive Exam	3 Hrs	40

For Course code TA 102 examination scheme is as follows:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 min	8
Test II	50 min	8
Test III	50 min	8
Practical	3 hrs	50
Comprehensive Exam	3 Hrs	26

It comprises of numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6
D	Poor	4
E	Exposed	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report for a student certain events/facts in suitable words as Incomplete (I),Grade Awaited (GA), Withdrawn (W), Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP), Not cleared (NC)

CGPA is the weighted average of the grade points of the entire letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum uigi}{\sum ui} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

(iii) Has cleared all the courses prescribed for him/her in his/her program

(iv) Has obtained a minimum CGPA of 4.5 in undergraduate program

12. **Allocation of division** : The following classification based on CGPA will be made and mentioned in the graduation certificate of the student:-

Distinction- CGPA 9.00 or above

First Division-CGPA 7.00 or more but less than 9.00

Second Division-CGPA 4.50 or more but less than 7.0

13. **General**: In all matters pertaining to courses, the decision of the Vice Chancellor of the university shall be final.

In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

ORDINANCE No. 13

Bachelor of Technology (B. Tech.) – Mechanical Engineering

1. **Introduction**: With basic infrastructure in science and technology in place, there is an urgent need for India to now move towards modernization and benchmarking with world class quality. Science and Technology plays a key role in shaping the future of India in the new century. For the same, B. Tech Program has been designed with a contemporary curriculum, and latest pedagogical methods. The program equips the students with knowledge and skills required for a successful career in engineering and technology.
   The B. Tech Program is a four year, eight semesters, campus based program and provides cutting edge education to equip students with comprehensive and critical understanding in various branches of engineering.

2. **Title:** Bachelor of Technology. The following branches of engineering are offered:-
   Civil Engineering (CE)
   Computer Science & Engineering (CSE)
   Electronics & Communication Engineering (ECE)
   Mechanical Engineering (ME)

3. **Faculty** : Faculty of Science and Technology

4. **Duration** : 4 Years/ Eight Semesters

5. **Eligibility**: 10+2 or its equivalent with aggregate 50% and above with pass in each of the Mathematics, Physics, Chemistry and English subjects.

6. **Seats**: The class will have 60 seats for each branch of engineering and multiple sections can be set up.

7. **Admission Procedure**:
   7.1. Academic year: There will be two semesters- **First** Semester:-From August to December, **Second** Semester:-From January to May. In addition to it, there will be summer internship starting from 3rd week of May to 2nd week of July.
   7.2. Selection procedure: The University will advertise about admission into news paper. The admission into the B. Tech. (ME) program will be made through application/test.
   i. The university will offer provisional admission subject to the students satisfying the eligibility criteria. The admission will be confirmed only after the required proof of eligibility have been produced by the student and verified by the admissions office.
   ii. Due Weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.
   iii. Final year students of 10+2 who have not received the original certificates from the board will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

8. Fees:

Fee	Domicile**	Non-Domicile**
Fee per semester(Rs.)	32,500	40,500

* Students of Chhattisgarh **Students from outside Chhattisgarh

9. Course Structure:

Course Structure for B. Tech. in Mechanical Engineering

Year	First Semester			Second Semester		
	Course Code	Unit	Course Title	Course Code	Unit	Course Title
I	TA 103	3	Computer Programming I	AO 101	3	Probability & Statistics
	CH 101	3	Chemistry I	CH 102	3	Chemistry II
	MA 101	3	Mathematics I	MA 102	3	Mathematics II
	PH 101	3	Physics I	PH 102	3	Physics II
	ES 101	3	Thermodynamics	TA 102	4	Workshop Practice
	TA 101	4	Engineering Graphics	TA 201	3	Computer Programming II
Summer Term	IP 101	5	Internship Program – I			
II	ES 201	3	Electrical Sciences I	ES 203	3	Electrical Sciences II
	MA 201	3	Mathematics III	ES 204	3	Structure & Properties of Materials
	TA 202	2	Measurement Techniques I	TA 203	4	Measurement Techniques II
	EN 201	3	Principles of Economics	MG 201	3	Principles of Management
	TA 204	3	Technical Report Writing	ES 206	3	Applied Thermodynamics
	ES 202	3	Mechanics of Solids	ES 207	3	Transport Phenomena I
				HS 201	3	Humanities & Social Science Course (Elective)*
Summer Term	IP 201	5	Internship Program – II			
III	AO 301	3	Optimization	AO 302	3	Operations Research
	AO 304	3	Control Systems	AO 303	3	Numerical Analysis
	ME 301	3	Design of Machine Elements	ME 305	3	Power Plant Engineering
	ME 302	4	Transport Phenomena II	ME 306	4	Prime Movers and Fluid Machines
	ME 303	4	Production Techniques	ME 307	3	Computer Aided Design
	ME 304	3	Advanced Mechanics of Solids & Kinematics	ME 308		Dynamics of Machines & Vibrations
IV	Electives (6) **			IP 401 TS 401 Ts 402	16	Internship Program III Or Thesis & Seminar

*Students have to choose one out of four humanities courses offered as elective.
**Six elective courses are offered out of the list given in the attached table

*** Humanities and Social Science Courses (Elective)**

No.	Course Code	Unit	Course Title
1	HS 201	3	Dynamics of Social Change
2	HS 202	3	Introductory Philosophy
3	HS 204	4	Introductory Psychology
4	HS 302	3	Heritage of India

****Specialized Discipline Course other than compulsory (Electives)**

Mechanical Engineering (ME)

S. No.	Course Code	Unit	Course Title
1	ME 401	3	Production Planning and Control
2	ME 402	3	Computer Aided Manufacturing
3	ME 403	3	Automotive Vehicles
4	ME 404	3	Advances in Material Sciences
5	ME 405	3	Mechanical Equipment Design
6	ME 406	3	Composite Materials and Design
7	ME 407	3	Refrigeration and Air Conditioning
8	ME 408	3	Precision Engineering
9	ME 409	4	Robotics
10	ME 410	3	Quality Control, Assurance and Reliability
11	ME 491	3	Special Projects

10. Medium of Instruction: The medium of instruction will be in English/Hindi only.

11. Scheme of Examination and Evaluation:

Examination scheme for all courses is mentioned below:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 min	16
Test II	50 min	17
Test III	50 min	17
Quiz(2)	20 min each	5 each
Comprehensive Exam	3 Hrs	40

For Course code TA 102 examination scheme is as follows:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 min	8
Test II	50 min	8
Test III	50 min	8
Practical	3 hrs	50
Comprehensive Exam	3 Hrs	26

It comprises of numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6 -
D	Poor	4
E	Exposed	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report for a student certain events/facts in suitable words as Incomplete (I),Grade Awaited (GA), Withdrawn (W), Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP), Not cleared (NC)

CGPA is the weighted average of the grade points of the entire letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum u_i g_i}{\sum u_i} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

(v) Has cleared all the courses prescribed for him/her in his/her program

(vi) Has obtained a minimum CGPA of 4.5 in undergraduate program

12. Allocation of division : The following classification based on CGPA will be made and mentioned in the graduation certificate of the student:-

Distinction- CGPA 9.00 or above

First Division-CGPA 7.00 or more but less than 9.00

Second Division-CGPA 4.50 or more but less than 7.0

13. General: In all matters pertaining to courses, the decision of the Vice Chancellor of the university shall be final.

In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

ORDINANCE No. 14

Bachelor of Technology (B. Tech.) – Computer Science & Engineering

1. **Introduction**: With basic infrastructure in science and technology in place, there is an urgent need for India to now move towards modernization and benchmarking with world class quality. Science and Technology plays a key role in shaping the future of India in the new century. For the same, B. Tech Program has been designed with a contemporary curriculum, and latest pedagogical methods. The program equips the students with knowledge and skills required for a successful career in engineering and technology.
   The B. Tech Program is a four year, eight semesters, campus based program and provides cutting edge education to equip students with comprehensive and critical understanding in various branches of engineering.

2. **Title:** Bachelor of Technology. The following branches of engineering are offered:-
   Civil Engineering (CE)
   Computer Science & Engineering (CSE)
   Electronics & Communication Engineering (ECE)
   Mechanical Engineering (ME)

3. **Faculty** : Faculty of Science and Technology

4. **Duration** : 4 Years/ Eight Semesters

5. **Eligibility**: 10+2 or its equivalent with aggregate 50% and above with pass in each of the Mathematics, Physics, Chemistry and English subjects.

6. **Seats**: The class will have 60 seats for each branch of engineering and multiple sections can be set up.

7. **Admission Procedure**:
   7.1. Academic year: There will be two semesters- **First** Semester:-From August to December, **Second** Semester:-From January to May. In addition to it, there will be summer internship starting from 3rd week of May to 2nd week of July.

   7.2. Selection procedure: The University will advertise about admission into news paper. The admission into the B. Tech. (CSE) program will be made through application/test.

i. The university will offer provisional admission subject to the students satisfying the eligibility criteria. The admission will be confirmed only after the required proof of eligibility have been produced by the student and verified by the admissions office

ii. Due Weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.

iii. Final year students of 10+2 who have not received the original certificates from the board will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

8. Fees:

Fee	Domicile*	Non-Domicile**
Fee per semester(Rs.)	32,500	40,500

* Students of Chhattisgarh **Students from outside Chhattisgarh

9. Course Structure:

Course Structure for B. Tech. in Computer Science & Engineering

Year	First Semester			Second Semester		
	Course Code	Unit	Course Title	Course Code	Unit	Course Title
I	TA 103	3	Computer Programming I	AO 101	3	Probability & Statistics
	CH 101	3	Chemistry I	CH 102	3	Chemistry II
	MA 101	3	Mathematics I	MA 102	3	Mathematics II
	PH 101	3	Physics I	PH 102	3	Physics II
	ES 101	3	Thermodynamics	TA 102	4	Workshop Practice
	TA 101	4	Engineering Graphics	TA 201	3	Computer Programming II
Summer Term	IP 101	5	Internship Program – I			
II	ES 201	3	Electrical Sciences I	ES 203	3	Electrical Sciences II
	MA 201	3	Mathematics III	ES 204	3	Structure & Properties of Materials
	TA 202	2	Measurement Techniques I	TA 203	4	Measurement Techniques II
	EN 201	3	Principles of Economics	MG 201	3	Principles of Management
	TA 203	3	Technical Report Writing	ES 205	4	Microprocessor Programming and Interfacing
	ES 202	3	Mechanics of Solids	MA 202	3	Discrete Structures for Computer Science
				HS 201	3	Humanities & Social Science Course (Elective)*
Summer Term	IP 201	5	Internship Program – II			
III	AO 301	3	Optimization	AO 302	3	Operations Research
	AO 304	3	Control Systems	AO 303	3	Numerical analysis
	CS 302	3	Data Structures and Algorithms	CS 306	3	Data Base Systems
	CS 303	3	Operating Systems	CS 307	3	Programming Languages and Compiler Construction
	CS 304	4	Digital Electronics & Computer organization	CS 308	3	Computer Networks
	CS 305	3	Advanced Computer Organization	CS 309	3	Theory of Computation
IV			Electives(6)**	IP 401 TS 401 TS 402	16	Internship Program III Or Thesis & Seminar

*Students have to choose one out of four humanities courses offered as elective.
**Six elective courses are offered out of the list given in the attached table

*** Humanities and Social Science Courses (Elective)**

No.	Course Code	Unit	Course Title
1	HS 201	3	Dynamics of Social Change
2	HS 202	3	Introductory Philosophy
3	HS 204	4	Introductory Psychology
4	HS 302	3	Heritage of India

****Specialized Discipline Course other than compulsory (Electives)**

Computer Science & Engineering (CSE)

S. No.	Course Code	Unit	Course Title
1	CS 419	3	Analog & Digital VLSI Design
2	CS 401	3	Computer Graphics
3	CS 402	3	Graphical User Interfaces
4	CS 403	3	Parallel Computing
5	CS 404	3	Internetworking Technology
6	CS 405	3	Artificial Intelligence
7	CS 406	3	Computer Aided Design
8	CS 407	3	Robotics
9	CS 408	3	Software Engineering
10	CS 409	3	Object Oriented Programming
11	CS 410	3	Microcontrollers and Applications
12	CS 411	3	Image Processing
13	CS 412	3	Fiber Optics and Optoelectronics
14	CS 413	3	Real Time System
15	CS 414	3	Introduction to Bioinformatics
16	CS 415	3	Digital Systems
17	CS 416	3	Higher Level Computer Languages
18	CS 417	3	Structured Query Language and Database Applications
19	CS 418	3	Power Electronics Applications and Drives
20	CS 420	3	Multimedia Computing
21	CS 491	3	Special Projects

10. Medium of Instruction: The medium of instruction will be in English/Hindi only.

11. Scheme of Examination and Evaluation:

Examination scheme for all courses is mentioned below:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 min	16
Test II	50 min	17
Test III	50 min	17
Quiz(2)	20 min each	5 each
Comprehensive Exam	3 Hrs	40

For Course code TA 102 examination scheme is as follows:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 min	8
Test II	50 min	8
Test III	50 min	8
Practical	3 hrs	50
Comprehensive Exam	3 Hrs	26

It comprises of numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6
D	Poor	4
E	Exposed	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report for a student certain events/facts in suitable words as Incomplete (I),Grade Awaited (GA), Withdrawn (W), Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP), Not cleared (NC)

CGPA is the weighted average of the grade points of the entire letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum uigi}{\sum ui} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

(vii)Has cleared all the courses prescribed for him/her in his/her program

(viii) Has obtained a minimum CGPA of 4.5 in undergraduate program

12. **Allocation of division** : The following classification based on CGPA will be made and mentioned in the graduation certificate of the student:-
    Distinction- CGPA 9.00 or above

    First Division-CGPA 7.00 or more but less than 9.00

    Second Division-CGPA 4.50 or more but less than 7.0

13. **General**: In all matters pertaining to courses, the decision of the Vice Chancellor of the university shall be final.

In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

ORDINANCE No. 15

Bachelor of Technology (B. Tech.) – Electronics & Communication Engineering

1. Introduction: With basic infrastructure in science and technology in place, there is an urgent need for India to now move towards modernization and benchmarking with world class quality. Science and Technology plays a key role in shaping the future of India in the new century. For the same, B. Tech Program has been designed with a contemporary curriculum, and latest pedagogical methods. The program equips the students with knowledge and skills required for a successful career in engineering and technology.

The B. Tech Program is a four year, eight semesters, campus based program and provides cutting edge education to equip students with comprehensive and critical understanding in various branches of engineering.

1. **Title:** Bachelor of Technology. The following branches of engineering are offered:-
   - Civil Engineering (CE)
   - Computer Science & Engineering (CSE)
   - Electronics & Communication Engineering (ECE)
   - Mechanical Engineering (ME)

2. **Faculty** : Faculty of Science and Technology

3 **Duration** : 4 Years/ Eight Semesters

4 **Eligibility**: 10+2 or its equivalent with aggregate 50% and above with pass in each of the Mathematics, Physics, Chemistry and English subjects.

Seats: The class will have 60 seats for each branch of engineering and multiple sections can be set up.

Admission Procedure:

7.1. **Academic year**: There will be two semesters- **First** Semester:-From August to December, **Second** Semester:-From January to May. In addition to it, there will be summer internship starting from 3rd week of May to 2nd week of July.

7.2. **Selection procedure**: The University will advertise about admission into news paper. The admission into the B. Tech. (ECE) program will be made through application/test.

i The university will offer provisional admission subject to the students satisfying the eligibility criteria. The admission will be confirmed only after the required proof of eligibility have been produced by the student and verified by the admissions office.

ii Due Weightage will be given to past academic record, academic distinctions, achievements in sports and extra-curricular and co-curricular activities.

iii Final year students of 10+2 who have not received the original certificate from the board will be admitted provisionally. Their admission will be confirmed subject to their passing the qualifying examination and fulfilling minimum eligibility criteria.

7. **Fees:**

Fee	Domicile*	Non-Domicile**
Fee per semester(Rs.)	32,500	40,500

*** Students of Chhattisgarh **Students from outside Chhattisgarh**

8. **Course Structure:**

Course Structure for B. Tech. in Electronics & Communication Engineering

Year	First Semester			Second Semester		
	Course Code	Unit	Course Title	Course Code	Unit	Course Title
I	TA 103	3	Computer Programming I	AO 101	3	Probability and Statistics
	CH 101	3	Chemistry I	CH 102	3	Chemistry II
	MA 101	3	Mathematics I	MA 102	3	Mathematics II
	PH 101	3	Physics I	PH 102	3	Physics II
	ES 101	3	Thermodynamics	TA 102	4	Workshop Practice
	TA 101	4	Engineering Graphics	TA 201	3	Computer Programming II
Summer Term	IP 101	5	Internship Program – I			
II	ES 201	3	Electrical Sciences I	ES 203	3	Electrical Sciences II
	MA 201	3	Mathematics III	ES 204	3	Structure & Properties of Materials
	TA 202	2	Measurement Techniques I	TA 203	4	Measurement Techniques II
	EN 201	3	Principles of Economics	MG 201	3	Principles of Management
	TA 204	3	Technical Report Writing	ES 205	4	Microprocessor Programming & Interfacing
	ES 202	3	Mechanics of Solids	EE 201	3	Signals & Systems
				HS 201	3	Humanities & Social Science Course (Elective)*
Summer Term	IP 201	5	Internship Program – II			
III	AO 301	3	Optimization	AO 302	3	Operations Research
	AO 304	3	Control Systems	AO 303	3	Numerical Analysis
	EC 301	3	Microelectronics Circuits	EC 305	3	EM Fields & Waves
	EC 302	3	Satellite Communication	EC 306	4	RF & Microwave Engineering
	EC 303	3	Digital Signal Processing	EC 307	4	Analog Electronics
	EC 304	4	Digital Electronics & Computer Organization	EC 308	4	Communication Systems
IV	Electives (6) **			IP 401 TS 401 TS 402	16	Internship Program III Or Thesis & Seminar

*Students have to choose one out of four humanities courses offered as elective.
**Six elective courses are offered out of the list given in the attached table

*** Humanities and Social Science Courses (Elective)**

No.	Course Code	Unit	Course Title
1	HS 201	3	Dynamics of Social Change
2	HS 202	3	Introductory Philosophy
3	HS 204	4	Introductory Psychology
4	HS 302	3	Heritage of India

<u>Specialized Discipline Course other than compulsory (Electives)</u>**

Electronics & Communication Engineering (ECE)

S. No.	Course Code	Unit	Course Title
1	EC 401	3	Telecommunication Switching Systems and Network
2	EC 402	3	Mobile and Personal Communications
3	EC 403	3	Image Processing
4	EC 404	3	Fiber Optics and Optoelectronics
5	EC 405	3	Fuzzy Logic and Applications
6	EC 406	3	Television Engineering
7	EC 407	4	Micro Controller and Applications
8	EC 408	3	Computer Graphics
9	EC 409	4	Robotics
10	EC 410	3	Operating Systems
11	EC 411	3	Data Structures and Algorithms
12	EC 412	3	Data Base Systems
13	EC 413	3	Computer Networks
14	EC 414	3	Parallel Computing
15	EC 415	3	Artificial Intelligence
16	EC 416	3	Computer Aided Design
17	EC 417	3	Higher Level Computer Languages
18	EC 419	4	Mask Design
19	EC 491	3	Special Projects

9. **Medium of Instruction**: The medium of instruction will be in English/Hindi only.

10. Scheme of Examination and Evaluation:

Examination scheme for all courses is mentioned below:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 min	16
Test II	50 min	17
Test III	50 min	17
Quiz(2)	20 min each	5 each
Comprehensive Exam	3 Hrs	40

For Course code TA 102 examination scheme is as follows:-

Component	Duration(hr/minute)	Weightage (%)
Test I	50 min	8
Test II	50 min	8
Test III	50 min	8
Practical	3 hrs	50
Comprehensive Exam	3 Hrs	26

It comprises of numerical marking in grading the student. Letter grades A, B, C, D, and E are awarded to the students at the end of a semester, based on their overall performance in the course. Their grades are relative to the performance of all the students evaluated for that course. The list of letter grades, the grade points associated with them and their qualitative meanings are given below:-

Letter	Qualitative	Grade Points Attached
A	Excellent	10
B	Good	8
C	Fair	6
D	Poor	4
E	Exposed	2

Letter grades are decided according to the total marks in a particular course for all the students pursuing the course tabulated in descending order. The performance of the course is analyzed in terms of the highest, lowest, the average marks, and the dividing lines between the clusters of students.

In case of thesis/seminar in place of Internship program option, non-letter grades such as Excellent, Good, Fair or poor are awarded. In certain cases, at the end of course, the Instructor-In-Charge can report for a student certain events/facts in suitable words as Incomplete (I), Grade Awaited (GA), Withdrawn (W), Registration Cancelled (RC), Required to Register Again (RRA) and Discontinued from program (DP), Not cleared (NC)

CGPA is the weighted average of the grade points of the entire letter grades received by the student since his/her entry into the institute up to and including the latest semester/term. It is used for the declaration of division when the program is completed. It is calculated as follows:

$$CGPA = \frac{\sum uigi}{\sum ui} = \frac{(u1g1 + u2g2 + u3g3 + \cdots)}{(u1 + u2 + u3 + \cdots)}$$

Where u1, u2, u3... denote units associated with the courses taken by the students and g1, g2, g3...denote grade points of the letter grades awarded in the respective courses. The reports obtained in a course or non-letter grades obtained in thesis/seminar will not alter the CGPA, since the same are not accounted for in the CGPA calculation.

A student is deemed to have fulfilled the requirement of graduation for the program when he/she satisfies the following conditions:-

i. Has cleared all the courses prescribed for him/her in his/her program

ii. Has obtained a minimum CGPA of 4.5 in undergraduate program

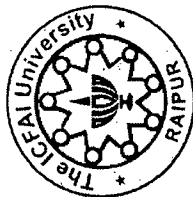
11. **Allocation of division** : The following classification based on CGPA will be made and mentioned in the graduation certificate of the student:-

Distinction- CGPA 9.00 or above

First Division-CGPA 7.00 or more but less than 9.00

Second Division-CGPA 4.50 or more but less than 7.0

12 **General**: In all matters pertaining to courses, the decision of the Vice Chancellor of the university shall be final.

In case of any disputes, the matter will be decided under jurisdiction of District court, Raipur.

The ICFAI University, Raipur
GRADE SHEET

ID No :

Name :

Academic Year :

Program :

Semester :

Course No.	Course Title	Units	Grade/Report
	Total Units		

Accumulated Units :
Units used in calculating CGPA :
CGPA :
Date of Issue :

Controller of Examinations

Registrar

ORDINANCE No. 16

The award of Degrees, Diplomas, Certificates and other academic distinctions of the University

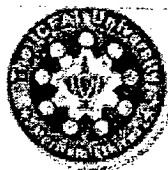
1. The candidate after successfully completing the prescribed requirements for a particular Certificate / Diploma / Degree shall be eligible for the award of Certificate / Diploma / Degree, respectively.

2. The **Registrar** with the approval of the Vice ancellor shall place the names of all candidates who have been examined and found qualified for the award of Certificate / Diploma / Degree before the Academic Council before the declaration of the result. On being approved by the **Academic Cou l** the results shall be announced by the Registrar and the Certificates / Diploma Degrees shall be issued to the respective candidates at the convocation of the University. Copy of Certificates for MBA, BBA and B. Tech. are given from Page 43(a) to 43(f).

3. The Certificates, Diplomas and Degrees shall be signed by the **Registrar** and the **Vice Chancellor**. A Provisional certificate / Degree may be issued before the convocation.

4. Degrees / Diplomas / Certificates conferred by the University shall be determined by the **Academic Council** from time to time.

5. Grade – sheets will be signed by the Controller of Examinations/ Deputy or Assistant Registrar (Exams) and the Registrar.

6. Each degree certificate awarded by the University has a Barcode with GIN (Global Identification Number) which is a unique number and is helpful in checking degree certificate genuineness.

The ICFAI University Raipur

Upon the recommendation of the Academic Council,

hereby confers on

____

the degree of

Master of Business Administration

in recognition of proficiency in the General and Special Courses of study prescribed by the University and having passed the Examination for the same.

Given this the ______ Day of ______, Two Thousand and ________

under the Seal of the University.

Hologram Barcode with GIN Registrar Vice – Chancellor

For online verification of the certificate, please visit www.iuraipur.edu.in/olcv

The ICFAI University
Raipur

Upon the recommendation of the Academic Council,

hereby confers on

____

the degree of

Bachelor of Business Administration

in recognition of proficiency in the General
and Special Courses of study prescribed by the University and having
passed the Examination for the same.

Given this the _________ Day of _______, Two Thousand and ___________
under the Seal of the University.

Hologram Barcode with GIN Registrar Vice – Chancellor

For online verification of the certificate, please visit www.iuraipur.edu.in/olcv

The ICFAI University
Raipur

Upon the recommendation of the Academic Council,

hereby confers on

____

the degree of

Bachelor of Technology

In

Civil Engineering

(with Internship)

in recognition of proficiency in the General

and Special Courses of study prescribed by the University and having

passed the Examination for the same.

Given this the _________ Day of _______, Two Thousand and ___________

under the Seal of the University.

Hologram **Barcode with GIN** **Registrar** **Vice – Chancellor**

For online verification of the certificate, please visit www.iuraipur.edu.in/olcv

The ICFAI University
Raipur

Upon the recommendation of the Academic Council,

hereby confers on

____

the degree of

Bachelor of Technology

In

Computer Science & Engineering

(with Internship)

in recognition of proficiency in the General and Special Courses of study prescribed by the University and having passed the Examination for the same.

Given this the ________ Day of ________, Two Thousand and ________ under the Seal of the University.

Hologram Barcode with GIN Registrar Vice – Chancellor

For online verification of the certificate, please visit www.iuraipur.edu.in/olcv

The ICFAI University
Raipur

Upon the recommendation of the Academic Council,

hereby confers on

____

the degree of

Bachelor of Technology

In

Electronics & Communication Engineering

(with Internship)

in recognition of proficiency in the General

and Special Courses of study prescribed by the University and having

passed the Examination for the same.

Given this the ________ Day of ______, Two Thousand and ___________

under the Seal of the University.

Hologram　　Barcode with GIN　　Registrar　　Vice – Chancellor

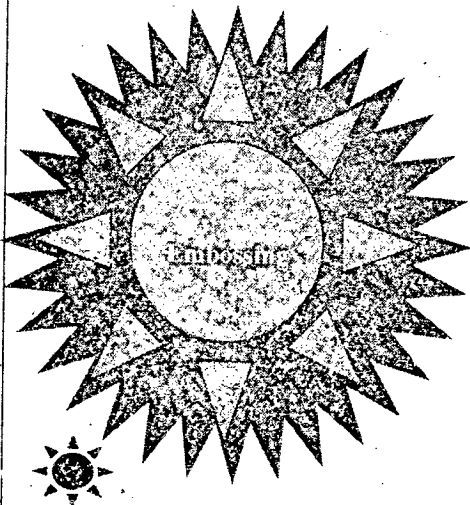
For online verification of the certificate, please visit www.iuraipur.edu.in/olcv

The ICFAI University
Raipur

Upon the recommendation of the Academic Council,

hereby confers on

____

the degree of

Bachelor of Technology

In

Mechanical Engineering

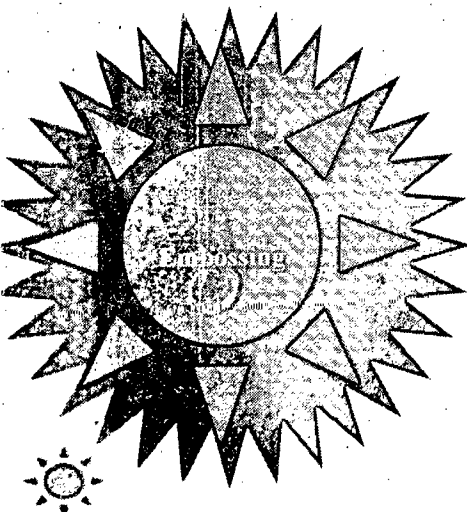
(with Internship)

in recognition of proficiency in the General

and Special Courses of study prescribed by the University and having

passed the Examination for the same.

Given this the __________ Day of ________, Two Thousand and ____________

under the Seal of the University.

Hologram Barcode with GIN Registrar Vice – Chancellor

For online verification of the certificate, please visit www.iuraipur.edu.in/olcv

ORDINANCE No. 17

The conditions of the award of Fellowships and Scholarships, stipends, medals and prizes

SCHOLARSHIPS:

The University will offer some scholarships to students based on Merit.

1. **Merit Scholarships:**

Merit scholarships will be offered to rank-holders in Admission test and top ranking continuing students based on the CGPA obtained in the previous semester or term. The merit scholarships will be in form of tuition fee concessions spread over the duration of the program basis and subject to specified conditions.

2. **Administration of the Merit Scholarships:**

The **Board of Management** will stipulate conditions for eligibility for the above scholarships and stipulate the terms and conditions for award of the scholarships.

The award of the scholarships will be based on the recommendation of a **"Scholarship Committee"** set up for by the **Vice-Chancellor**. The Scholarship Committee shall have the Registrar as the Chairman and other members as may be nominated by the Vice-Chancellor. The Committee shall meet at such times as may be directed by the Vice-Chancellor.

(a). A scholarship holder shall at all times be of good behavior and observe Ordinances, Rules and Regulations of discipline.

(b). A scholarship shall be liable to termination, if:

(i) The scholarship-holder discontinues studies during the middle of a session; or

(ii) the scholarship-holder, after he has been given a reasonable opportunity to explain his conduct, is in the opinion of the Vice-Chancellor or Board of Governors guilty of breach of discipline or good behavior and if the Vice-Chancellor so directs, the scholarship-holder shall also be liable to refund the amount of scholarship drawn by him earlier.

The order of termination passed by the **Vice-Chancellor** shall be final.

3. **Fellowships:**

The University may offer Fellowship to selected students undertaking the Ph. D programs at the University. The Fellowship may be in any of the following forms:

(a) Teaching Fellowship.

(b) Research Fellowship.

(c) Combination of the above two.

The Fellowships shall carry a fixed allowance for specific purposes such as purchase of books and equipment, etc; and monthly grant of a specified amount that shall be paid periodically during the program.

The **Board of Management** may decide to offer any other form of fellowships, grants or loans to the research scholars undertaking the Ph. D program. The Board of Management may also provide for incentives and rewards of specific nature for outstanding contribution by research scholars.

The terms and conditions for the award of Fellowships shall be stipulated by the Board of Management, and a "Fellowship Committee" shall be constituted by the Board of Management for the grant and administration of the Fellowships. The Vice-Chancellor shall be the Chairman of the Fellowship Committee and the Registrar shall be the Secretary of the Committee. The committee shall consist of such members as may be determined by the Board of Management. The Committee shall meet as often as may be required.

ORDINANCE No. 18

The Conduct of Examinations and the conditions and mode of appointment and the duties of examining bodies, examiners, invigilators, tabulators and moderators

1. **The Vice - Chancellor** of the University shall constitute an **"Examinations Committee"** in accordance with the provisions of the Statutes of the University. The **Examinations Committee** shall be responsible for the following activities:

   a) Determination of the examination calendar.

   b) Determination of the place(s) for conduct of the examinations.

   c) Determination of the subjects to be examined – in consultation with the Academic Council.

   d) Determination of the eligibility of the students for taking up the examination – in consultation with the Academic Council.

   e) Determination of the pattern of examination.

   f) Determination of the content of the examinations.

   g) Determination of method of conducting the examinations.

   h) Stipulation of guidelines for the examiners (paper setters).

   i) Stipulation of guidelines for the invigilators.

   j) Stipulation of guidelines for the tabulators, moderators and evaluators.

   k) Stipulation of the amount to be paid to the examiners, invigilators, tabulators, moderators and evaluators.

   l) Approval of the budget for the examinations on the proposal of the Controller of Examinations.

   m) Stipulation of guidelines for the students taking up the examinations.

   n) Stipulation of guidelines for disciplinary action in case of cheating and malpractice by the students / invigilators and the evaluators.

The Examinations Committee will meet before the conduct of each of the examinations and provide the necessary directions to the Controller of Examinations, who shall make all arrangements for the conduct of examination and evaluation. The Registrar shall be responsible for the overall supervision of the examination processes and shall place before the subsequent meeting of the Examinations Committee, the report of compliance with all the directions and stipulations regarding the conduct of examinations.

The Examinations Committee shall provide the necessary directions for conduct of examinations for the campus, off-campus and distance education programs of the University.

2. **Results Committee:**

The Vice - Chancellor shall constitute a **"Results Committee"** in accordance with the Statutes of the University.

The **Results Committee** shall be responsible for the following.

(a) To compile the results of the examinations.

(b) To stipulate conditions for re-examination of specified students or in specified subjects.

(c) To make out the calendar for declaration of results, award of marks memoranda, award of certificates or degrees and for the re-examination.

(d) Resolving disputes relating to the examinations.

The Registrar shall announce the results in accordance with the recommendations of the Results Committee, and refer the cases of dispute to the Results Committee. The decision of the Results Committee shall be final with respect to examination or re-examination.

ORDINANCE No. 19

Fees to be charged for various courses, examinations, degrees and diplomas, certificates and other academic distinctions of the University and Revision of Fees

The Finance Committee of the University will determine, in consultation with the Academic Council, the fee for the various programs of the University. The following aspects may be stipulated by the Finance Committee:

(a) The admission fee to be paid at the time of admission of the students to various programs.

(b) Tuition fee.

(c) Deposits of any form.

(d) Charges for specific services – such as provision of books, reading material, magazines, etc.

(e) Charges for the Hostel accommodation.

(f) Charges for the Mess.

(g) Other charges in connection with student facilities and services.

(h) Membership of professional associations.

(i) Special fee for additional instruction.

The Finance Committee may stipulate the method of payment of fee, and the nature of disciplinary action, in the event the fee is not paid in accordance with the conditions stipulated by the Finance Committee for the purpose.

The Finance Officer shall be responsible for the collection of fee and for sending reminders to students who default in the payment of fee. The Finance Officer shall refer cases of delay in the payment of fee to the Registrar and the Registrar may take appropriate decision on the late payment of fee, charge of additional fee for delayed payment or the disciplinary action to be taken against the student defaulting in the payment of fee on a case to case basis, following the broad guidelines stipulated by the Finance Committee.

The Registrar shall be responsible for settling any dispute relating to the payment of fee. The decision of the Registrar shall be final as regards the disputes relating to the payment of fee.

The above procedure shall be followed for revision of fees in terms of Sec. 28(1) of the Act.

ORDINANCE No. 20

Conditions of Residence of the students of the University

1. The University may provide hostel accommodation to students undergoing various regular programs.
2. The hostel accommodation may be provided at the premises owned or hired by the University or a contract may be given to outside agencies to maintain the student hostels.
3. **The Vice - Chancellor** shall constitute a **"Hostel Committee"**. The Committee shall have the following members:

   a. Registrar.

   b. Finance Officer.

   c. Two senior faculty members nominated by the Vice Chancellor.

   d. The Chief Warden of Hostels (Convener).

4. The **Hostel Committee** shall decide on the following:

   a. Rules for admission to the hostel.

   b. Nature of accommodation to be hired, if the hostels are in leased premises.

   c. Number of students to be accommodated in each hostel.

   d. Facilities to be provided to the students.

   e. Services available in each hostel.

   f. Responsibilities of the Hostel Wardens.

   g. Maintenance of the hostels.

   h. Requirements in the hostel mess.

   i. Hostel student rules.

   j. Security of hostel property.

   k. Security of hostel students.

l. Rules for resolving disputes, and disciplinary action.

m Fee to be charged for the hostel accommodation, services and mess; and deposits to be provided by the students, if any.

n. Recreation activities.

5. The **Chief Warden** of hostels shall be responsible for the operation and upkeep of all the hostels. Each hostel will be supervised by the concerned hostel warden.

6. The **Hostel Committee** shall meet once every quarter and review the arrangements at the hostels and attend to any complaints not resolved by the **Hostel Wardens** or the **Chief Warden**.

7. Separate hostels shall be provided to women students.

ORDINANCE No. 21

Maintenance of discipline among the students of the University

The provisions of this Rule are applicable subject to the provisions of the Act and the Statutes.

1. **The Vice – Chancellor** shall constitute a **"Disciplinary Committee"** to address the grievances of students.

2. The **Disciplinary Committee** shall:

   (a) Prescribe Code of Conduct for the students.

   (b) Prescribe Code of Conduct for the Teachers and other officers.

   (c) Frame the Rules for disciplinary action.

   (d) Review the discipline in the University, constituent colleges, affiliated colleges and study centers.

   (e) Decide on appeals by students or teaching staff in any disciplinary proceedings.

3. All students pursuing a course of study at the University Teaching Department / Campus as mentioned in First statutes shall observe the prescribed code of conduct.

4. Any violation of the code of conduct or breach of any rule or regulation of the University Teaching Department / Campus as mentioned in First statutes by the student shall constitute an act of indiscipline and shall make him / her liable for disciplinary action against him / her.

5. A **Proctor** may be appointed from amongst the teachers or the staff members by the Vice-Chancellor for a period of two years. The Proctor so appointed by the Vice-Chancellor may be removed by the Vice-Chancellor before the expiry of the term of two years.

6. The **Proctor** shall be responsible for maintenance of discipline at the University, affiliate colleges and at study centers and shall report to the Registrar.

7. The **Proctor** may be paid such remuneration as may be decided by the Vice Chancellor.

The **Proctor** shall exercise following powers:

(a) Take action in all matters of indiscipline brought to his notice by any teacher, student(s), and employee of the University Teaching Department / Campus (es) / affiliated / recognized college / institution / study Centre as mentioned in First statutes or any responsible person.

(b) If any act of indiscipline comes to his notice, it shall be his duty to take necessary action to curb down indiscipline.

(c) If in the opinion of the **Proctor**, the act of indiscipline is not of a serious nature, he may hold a summary inquiry and shall have powers to impose penalties.

(d) If in the opinion of the **Proctor,** the breach of discipline is of a serious nature, he may conduct a preliminary inquiry and place the inquiry report before the Disciplinary Committee for adjudication.

(e) Any person aggrieved with the decision of the **Proctor** may choose to appeal before the Disciplinary Committee.

(f) The **Disciplinary Committee** shall hear the **Proctor** and the party aggrieved and decide on the issue and pass orders. The decision of the Disciplinary Committee shall be final and no appeal shall lie against the order of the Disciplinary Committee with any of the authorities or Officers of the University.

(g) The **Proctor** shall carry out the instructions of the Disciplinary Committee upon their decision.

ORDINANCE No. 22

The creation, composition and functions of any other Body, which is considered necessary for improvement of Academic Life in the University

1. The University's teaching departments will have the following hierarchy:
   a. Each Faculty shall be headed by a **Dean**.

   b. Each Faculty will have various Departments – which will be headed by a senior professor, who will be called the **Head of the Department (HOD)**. The term of the HOD shall be for a period of 2 years, and the professors in the department will be given the position of HOD by rotation.

   c. Each Department will have Professors, Associate Professors, Assistant Professors, other teaching staff, demonstrators and lab assistants.

2. The **Deans** may constitute committees from among the staff of their faculties for different functions.

3. The **Dean** of the Faculty shall have the following powers.

   (a) Subject to the control of the Academic Council to organize, coordinate and regulate teaching and research activities of the departments assigned to it within the Faculty.

   (b) To approve the courses of studies for different examinations proposed by the Board of Studies and to refer matters to Board of Studies.

   (c) To recommend to the Academic Council the conditions for the award of degrees, diplomas, certificates and other distinctions including the scheme of examinations for different degrees.

   (d) To deal with such other matters as required by the Academic Council or the Vice-Chancellor.

   (e) To hold meetings, joint meeting of faculties with the approval of Vice-Chancellor with a view to develop multidisciplinary courses and programs.

ORDINANCE No. 23

The manner of Cooperation and Collaboration with other Universities and Institutions of Higher Learning

Subject to the provisions of the Statutes and the Act:

1. The University shall seek cooperation and collaboration with the existing Universities and Institutes of Higher Education / industrial / business houses / companies / any body corporate / society / trust / Association / Co-operative Society / NGO / Schools / Government / Semi-Government Organizations / public sector undertakings / any other organization / individual(s) in India and abroad and execute Memorandum of Understanding (MOU) detailing the extent and areas of cooperation and collaboration mutually agreed upon.

   The University shall open its Study Centers as mentioned in the Statutes to promote Higher Education in emerging and traditional fields of studies in conformity with the provisions of **CHHATTISGARH PRIVATE UNIVERSITIES (ESTABLISHMENT AND OPERATION) ACT, 2005 (Act No. 13 of 2005)** as amended.

2. The University may collaborate with Universities and Institutes of Excellence engaged in Higher Education in foreign countries for the award of their degrees in India.

3. The Vice-Chancellor shall execute and sign such documents as may be needed for forging ahead alliances as aforesaid and place before the Board of Management the details of new alliances in the Board Meeting at the earliest opportunity.

ORDINANCE No. 24

Determination and Alteration of number of seats in different courses and programs

The **Academic Council** of the University will determine the **number of seats** in different courses and programs and alteration in the number from time to time, keeping in view the fee for various programs of the University determined in accordance with the above provisions of these Ordinances, if any. However, before the formation of the Academic Council, the powers of the Academic Council in this respect will vest with the Vice – Chancellor.

ORDINANCE No. 25

Accounting policy and financial procedure

Board of Management shall, in accordance with the provisions of the Act and the Statutes made there under:

1. Manage and regulate the finance, accounts, investments, property and all other affairs of the University and for that purpose lay down the procedure.
2. lay down the procedure for operating the Bank accounts;
3. lay down the terms and conditions of purchase of any land or buildings or other works or authorize taking on lease or otherwise such land, buildings or works;
4. lay down the terms and conditions for acquiring intellectual property rights, copy rights, trade marks and the like;
5. invest the funds of the University or money entrusted to the University in such manner as it may deem fit and from time to time;
6. raise and borrow money upon such terms and conditions as it may think fit and to pay out of the funds of the University, all expenses incidental thereto;
7. maintain proper accounts and other relevant records and prepare annual statements of Accounts including the Balance Sheet for every previous financial year, in such form as may be prescribed and submit the same to the Board of Governors for approval;

The **Finance Committee** shall be the principal financial body of the University to take care of financial matters and shall, subject to the provisions of the Act, Statutes and Ordinances, coordinate and exercise general supervision over the financial matters of the University.

The **Endowment Fund** created under Sec. 11 of the Act, the General Fund created under Sec.12 of the Act, and the Development Fund created under Sec 32 of the First Statutes, shall be subject to general supervision and control of the Board of Governors, be regulated and maintained in accordance with the provisions of Sections 11 and 12 of the Act and Sec. 32 of the First Statutes

All funds accruing to or received by the University from whatever source and all amount disbursed or paid shall be entered in the accounts maintained by the University.

ORDINANCE No. 26

Convocation

1. Convocation for the purpose of conferring Degrees/Diplomas shall ordinarily be held once a year at Raipur/campus/place, and on such date(s), as may be decided by the Vice Chancellor in consultation with the Chancellor/Visitor.

2. The Visitor shall, when present, preside at the convocation of the University for conferring degrees and diplomas. When the Visitor is not present, the Chancellor shall preside over the convocation of the University for conferring Degrees, diplomas or other academic distinctions. The Vice Chancellor shall preside at convocation of the university in the absence of the Visitor and the Chancellor.

3. The Vice Chancellor in consultation with the Chancellor/Visitor may invite a distinguished person to deliver the Convocation address at the convocations at Raipur/campus/place.

4. The Vice Chancellor shall present a report on the progress of the University at the Annual Convocation.

5. The students who have passed their examinations in the year for which the convocation is held shall be eligible to be admitted to the convocation.

   Provided that in case the convocation is not held in a particular year for any reason, the Vice Chancellor shall be competent to authorize admission of successful students in that year to the respective Degrees/ Diplomas, in absentia and issue the Degree/ Diplomas, on payment of prescribed fees.

6. Such students as are unable to present themselves in person at the Convocation shall at their request, and on payment of the prescribed fees, be admitted to the Degrees/ Diplomas, in absentia by the Vice Chancellor and their Degrees/ Diplomas shall be issued by the Registrar, or a person designated by the Vice Chancellor for the purpose.

7. The procedure to be followed at the Convocations shall be laid down by the regulations framed by the Academic Council.

राजस्व विभाग

कार्यालय, कलेक्टर, जिला सरगुजा, छत्तीसगढ़ एवं पदेन उप-सचिव, छत्तीसगढ़ शासन, राजस्व विभाग

सरगुजा, दिनांक 16 नवम्बर 2011

रा. प्र. क्र./1/अ-82/2010-11.—चूंकि राज्य शासन को यह प्रतीत होता है कि इससे संलग्न अनुसूची के खाने (1) से (4) में वर्णित भूमि की अनुसूची के खाने (6) में उसके सामने दिये गये सार्वजनिक प्रयोजन के लिये आवश्यकता है अथवा आवश्यकता पड़ने की संभावना है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक एक सन् 1894) संशोधित भू-अर्जन अधिनियम, 1984 की धारा 4 की उपधारा (1) के उपबन्धों के अनुसार इसके द्वारा सभी संबंधित व्यक्तियों को इस आशय की सूचना दी जाती है कि राज्य शासन, इसके द्वारा, इस अनुसूची के खाने (5) में उल्लेखित अधिकारी को उक्त भूमि के संबंध में उक्त धारा 4 की उपधारा (2) द्वारा दी गई शक्तियों का प्रयोग करने के लिए प्राधिकृत करता है. राज्य शासन यह भी निर्देश देता है कि उक्त अधिनियम की धारा 5 (अ) के उपबंध उक्त भूमि के संबंध में लागू नहीं होंगे, क्योंकि उसकी राय में उक्त अधिनियम की धारा 17 की उपधारा धारा (1) के उपबंध उसके संबंध में लागू होते हैं :—

अनुसूची

भूमि का वर्णन				धारा 4 की उपधारा (2) के द्वारा प्राधिकृत अधिकारी	सार्वजनिक प्रयोजन का वर्णन
जिला	तहसील	नगर/ग्राम	लगभग क्षेत्रफल (हेक्टेयर में)		
(1)	(2)	(3)	(4)	(5)	(6)
सरगुजा	वाड्रफनगर	इंजानी	13.40	कार्यपालन अभियंता, जल संसाधन संभाग क्र. 02, रामानुजगंज जिला-सरगुजा, छ.ग.	इंजानी जलाशय के बांध, डूबक्षेत्र, नहर एवं वेंस्ट वियर निर्माण हेतु.

भूमि का नक्शा (प्लान) भू-अर्जन अधिकारी, वाड्रफनगर के कार्यालय में देखा जा सकता है.

सरगुजा, दिनांक 16 नवम्बर 2011

रा. प्र. क्र./2/अ-82/2010-11.—चूंकि राज्य शासन को यह प्रतीत होता है कि इससे संलग्न अनुसूची के खाने (1) से (4) में वर्णित भूमि की अनुसूची के खाने (6) में उसके सामने दिये गये सार्वजनिक प्रयोजन के लिये आवश्यकता है अथवा आवश्यकता पड़ने की संभावना है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक एक सन् 1894) संशोधित भू-अर्जन अधिनियम, 1984 की धारा 4 की उपधारा (1) के उपबन्धों के अनुसार इसके द्वारा सभी संबंधित व्यक्तियों को इस आशय की सूचना दी जाती है कि राज्य शासन, इसके द्वारा, इस अनुसूची के खाने (5) में उल्लेखित अधिकारी को उक्त भूमि के संबंध में उक्त धारा 4 की उपधारा (2) द्वारा दी गई शक्तियों का प्रयोग करने के लिए प्राधिकृत करता है. राज्य शासन यह भी निर्देश देता है कि उक्त अधिनियम की धारा 5 (अ) के उपबंध उक्त भूमि के संबंध में लागू नहीं होंगे, क्योंकि उसकी राय में उक्त अधिनियम की धारा 17 की उपधारा धारा (1) के उपबंध उसके संबंध में लागू होते हैं :—

अनुसूची

भूमि का वर्णन				धारा 4 की उपधारा (2 के द्वारा प्राधिकृत अधिकारी	सार्वजनिक प्रयोजन का वर्णन
जिला	तहसील	नगर/ग्राम	लगभग क्षेत्रफल (हेक्टेयर में)		
(1)	(2)	(3)	(4)	(5)	(6)
सरगुजा	वाड्रफनगर	रूपपुर	7.52	कार्यपालन अभियंता, जल संसाधन संभाग क्र. 02, रामानुजगंज, छ.ग.	रूपपुर जलाशय के शीर्ष कार्य एवं मुख्य नहर निर्माण हेतु.

भूमि का नक्शा (प्लान) भू-अर्जन अधिकारी, वाड्रफनगर के कार्यालय में देखा जा सकता है.

सरगुजा, दिनांक 16 नवम्बर 2011

रा. प्र. क्र./3/अ-82/2010-11.—चूंकि राज्य शासन को यह प्रतीत होता है कि इससे संलग्न अनुसूची के खाने (1) से (4) में वर्णित भूमि की अनुसूची के खाने (6) में उसके सामने दिये गये सार्वजनिक प्रयोजन के लिये आवश्यकता है अथवा आवश्यकता पड़ने की संभावना है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक एक सन् 1894) संशोधित भू-अर्जन अधिनियम, 1984 की धारा 4 की उपधारा (1) के उपबन्धों के अनुसार इसके द्वारा सभी संबंधित व्यक्तियों को इस आशय की सूचना दी जाती है कि राज्य शासन, इसके द्वारा, इस अनुसूची के खाने (5) में उल्लेखित अधिकारी को उक्त भूमि के संबंध में उक्त धारा 4 की उपधारा (2) द्वारा दी गई शक्तियों का प्रयोग करने के लिए प्राधिकृत करता है. राज्य शासन यह भी निर्देश देता है कि उक्त अधिनियम की धारा 5 (अ) के उपबंध उक्त भूमि के संबंध में लागू नहीं होंगे, क्योंकि उसकी राय में उक्त अधिनियम की धारा 17 की उपधारा धारा (1) के उपबंध उसके संबंध में लागू होते हैं :—

अनुसूची

भूमि का वर्णन				धारा 4 की उपधारा (2) के द्वारा प्राधिकृत अधिकारी	सार्वजनिक प्रयोजन का वर्णन
जिला	तहसील	नगर/ग्राम	लगभग क्षेत्रफल (हेक्टेयर में)		
(1)	(2)	(3)	(4)	(5)	(6)
सरगुजा	वाड्रफनगर	लोधी	12.09	कार्यपालन अभियंता, जल संसाधन संभाग क्र. 02, रामानुजगंज, छ.ग.	लोधी जलाशय योजना के डूब क्षेत्र नहर, बांध एवं स्पिल निर्माण हेतु.

भूमि का नक्शा (प्लान) भू-अर्जन अधिकारी, वाड्रफनगर के कार्यालय में देखा जा सकता है.

सरगुजा, दिनांक 16 नवम्बर 2011

रा. प्र. क्र./4/अ-82/2010-11.—चूंकि राज्य शासन को यह प्रतीत होता है कि इससे संलग्न अनुसूची के खाने (1) से (4) में वर्णित भूमि की अनुसूची के खाने (6) में उसके सामने दिये गये सार्वजनिक प्रयोजन के लिये आवश्यकता है अथवा आवश्यकता पड़ने की संभावना है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक एक सन् 1894) संशोधित भू-अर्जन अधिनियम, 1984 की धारा 4 की उपधारा (1) के उपबन्धों के अनुसार इसके द्वारा सभी संबंधित व्यक्तियों को इस आशय की सूचना दी जाती है कि राज्य शासन, इसके द्वारा, इस अनुसूची के खाने (5) में उल्लेखित अधिकारी को उक्त भूमि के संबंध में उक्त धारा 4 की उपधारा (2) द्वारा दी गई शक्तियों का प्रयोग करने के लिए प्राधिकृत करता है. राज्य शासन यह भी निर्देश देता है कि उक्त अधिनियम की धारा 5 (अ) के उपबंध उक्त भूमि के संबंध में लागू नहीं होंगे, क्योंकि उसकी राय में उक्त अधिनियम की धारा 17 की उपधारा धारा (1) के उपबंध उसके संबंध में लागू होते हैं :—

अनुसूची

भूमि का वर्णन				धारा 4 की उपधारा (2) के द्वारा प्राधिकृत अधिकारी	सार्वजनिक प्रयोजन का वर्णन
जिला	तहसील	नगर/ग्राम	लगभग क्षेत्रफल (हेक्टेयर में)		
(1)	(2)	(3)	(4)	(5)	(6)
सरगुजा	वाड्रफनगर	सोनहत	0.74	कार्यपालन अभियंता, जल संसाधन संभाग क्र. 02, रामानुजगंज छ.ग.	सोनहत जलाशय योजना के नहर निर्माण हेतु.

भूमि का नक्शा (प्लान) भू-अर्जन अधिकारी, वाड्रफनगर के कार्यालय में देखा जा सकता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
आर. प्रसन्ना, कलेक्टर एवं पदेन उप-सचिव.

कार्यालय, कलेक्टर, जिला रायपुर, छत्तीसगढ़ एवं पदेन उप-सचिव, छत्तीसगढ़ शासन राजस्व विभाग

रायपुर, दिनांक 14 नवम्बर 2011

क्रमांक/1542/क/वा./भू.अ./अ.वि.अ./प्र.क्र. 40 अ./82 वर्ष 2010-11.—चूंकि राज्य शासन को इस बात का समाधान हो गया है कि नीचे दी गई अनुसूची के पद (1) में वर्णित भूमि की अनुसूची के पद (2) में उल्लेखित सार्वजनिक प्रयोजन के लिए आवश्यकता है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक 1 सन् 1894) की धारा 6 के अन्तर्गत इसके द्वारा यह घोषित किया जाता है कि उक्त भूमि की उक्त प्रयोजन के लिए आवश्यकता है :—

अनुसूची

(1) भूमि का वर्णन-
- (क) जिला-रायपुर
- (ख) तहसील-आरंग
- (ग) नगर/ग्राम-गनौद, प. ह. नं. 143/19
- (घ) लगभग क्षेत्रफल-1.00 हेक्टेयर

	खसरा नम्बर	रकबा (हेक्टेयर में)
	(1)	(2)
	341	0.58
	345	0.42
योग	2	1.00

(2) सार्वजनिक प्रयोजन जिसके लिए भूमि की आवश्यकता है- तांदुल-गनौद मार्ग पर कोल्हान नाला पर पुल निर्माण हेतु.

(3) भूमि का नक्शा (प्लान) का निरीक्षण भू-अर्जन अधिकारी एवं अनुविभागीय अधिकारी, आरंग-अभनपुर, मुख्यालय रायपुर के कार्यालय में किया जा सकता है.

रायपुर, दिनांक 24 नवम्बर 2011

क्रमांक/8/क/वा./भू.अ./अ.वि.अ./प्र.क्र. 25 अ./82 वर्ष 2010-11.—चूंकि राज्य शासन को इस बात का समाधान हो गया है कि नीचे दी गई अनुसूची के पद (1) में वर्णित भूमि की अनुसूची के पद (2) में उल्लेखित सार्वजनिक प्रयोजन के लिए आवश्यकता है. अत: भू-अर्जन अधिनियम, 1894 (क्रमांक 1 सन् 1894) की धारा 6 के अन्तर्गत इसके द्वारा यह घोषित किया जाता है कि उक्त भूमि की उक्त प्रयोजन के लिए आवश्यकता है :—

अनुसूची

(1) भूमि का वर्णन-
- (क) जिला-रायपुर
- (ख) तहसील-अभनपुर
- (ग) नगर/ग्राम-झांकी, प. ह. नं. 21
- (घ) लगभग क्षेत्रफल-4.06 हेक्टेयर

	खसरा नम्बर	रकबा (हेक्टेयर में)
	(1)	(2)
	573	0.06
	574	0.05
	575	0.10
	576	0.31
	577	0.10
	578/1	0.58
	578/2	0.35
	579	0.33
	580	0.07
	581	0.59
	583	0.08
	585	0.42
	586/1	0.55
	586/2	0.08
	587	0.39
योग	15	4.06

(2) सार्वजनिक प्रयोजन जिसके लिए भूमि की आवश्यकता है-नया रायपुर विकास कार्य एवं प्लानिंग हेतु.

(3) भूमि का नक्शा (प्लान) का निरीक्षण भू-अर्जन अधिकारी एवं अनुविभागीय अधिकारी, आरंग-अभनपुर, मुख्यालय रायपुर के कार्यालय में किया जा सकता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
रोहित यादव, कलेक्टर एवं पदेन उप-सचिव.